



MEMORANDUM

Date: August 25, 2020

To: Dwayne Alexander, Interim CEO & President

Thru: Dennis Lohr, Chief Financial Officer *DL*
 Nella Castiov, Accounting Manager *NC*
 Daniel Mitchell, Director of Maintenance *DM*

From: Colene Orsini, Procurement Supervisor *CO*

Re: Recommended Award of CN-008-20 Centennial THE Roof Replacement – 6 Units

BACKGROUND: The JHA’s Centennial Townhomes East property currently has six (6) units that require total roof replacements. They are unit numbers 5, 6, 7, 8, 9, 10.

DISCUSSION: JHA has solicited these services in accordance with the JHA Procurement Policy and four (4) bids were received. All bids were carefully reviewed based on the IFB requirements. Listed below is the outcome of the bids received.

Bidder	Responsive/Responsible (X = No)	Total
KBT	X	\$98,822.00
Rogers Roofing	X	\$85,630.00
SAR Diversified		\$77,580.00
Empire Roofing		\$57,651.00

JUSTIFICATION: It is essential that the JHA repair the roofs for these properties to prevent further damage to the structure and for occupancy of our residents.

AWARD RECOMMENDATION: It is recommended that, in the best interest of the agency, Empire Roofing be awarded the contract for \$ \$57,651.00.

Approved/Disapproved
Cc: file

Date

Bid Tabulation Sheet

Bid Name: Centennial Townhomes East Roof Replacement (6)

Bid Number: CN-008-20

Bid Opening Date: August 24, 2020

Bid Opening: 2:00 P.M.

Must Print Clearly

#	Company	Lump Sum Bid	Section 3 Yes or No	Bid Bond 5% Yes or No	Additional Notes
1	KBT	98,822.00	No	N/A	SOW not signed
2	Rogers Roofing	85,630.00	No	N/A	No tabs, missing 5, 6, 7 tabs info
3	SAR Diversified	77,580.00	No	N/A	
4	Empire Roofing	57,651.00	No	N/A	
5					
6					
7					
8					
9					
10					