

## Services

## SB Thomas & Associates, Inc. provides the following comprehensive services to its clients:



Deborah T. Booker Community Center at Allegheny County Housing Authority's Park Sheldon Community

## **Construction Management Services**

Planning & Pre-Construction:	Construction Administration:	Reporting & Compliance:
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- Physical Needs Assessments
- Design Reviews
- Value Engineering
- Cost Estimating
- Solicitation Preparation
- Bid Reviews
- Reference Checks
- Pre-Construction Conferences
  Contract Close-Out Assistance
- Inspections
- Job Progress Meetings
- RFI Tracking & Processing
- Submittal Log & Tracking
- CPM Scheduling & Monitoring
- Change Order Analysis
- Payment Application Review

- Daily Inspection Reporting
- Weekly Progress Reporting
- Budget Reporting
- DBE/MBE/WBE Outreach, Tracking & Reporting
- Davis-Bacon Wage Compliance
- ADA/UFAS Compliance

## **Government Contracting Consulting Services**

- Temporary procurement director services
- Training of contract administration personnel
- Developing & monitoring capital & operating
- budgets DBE/MBE/WBE planning and monitoring
- Preparing RFPs & IFBs
- Overall technical assistance & project coordination
- Providing contract administration staffing
- Preparing applications for grants, demolitions/ dispositions, funding releases, etc.
- Review procurement policies & procedures
- Resolve issues on open contracts
- Establish project tracking systems
- Completing proposal evaluations