



## CJC Judgment and Paralegal Services

23 Wright Avenue  
Auburn, New York 13021  
P: (315) 265-0601  
F: (315) 253-0206

*We Go the Extra Mile!*

We are proud to be an Equal Employment Opportunity and Affirmative Action employer, including females, minorities, protected Veterans, and those with disability.

# CAPABILITY STATEMENT

Originated in 2013, CJC is a solo paralegal services firm conveniently located in upstate New York, The Finger Lakes Region, with over 15 years legal and financial experience. Serving as the access point for businesses and individuals who may on a limited financial budget or time, CJC is committed to providing top-quality financial and legal services. From entry-level to upper level management, the company specializes in services for almost any business and regularly services the following Counties of New York: Cayuga, Seneca, Wayne, Ontario, Yates, Schuyler, Tioga, Oswego, Jefferson, Onondaga, Cortland, Tompkins, Madison, Oneida, Chemung, Delaware, Sullivan, Chenango, Steuben, Monroe

### SERVICES INCLUDE:

Judgment Enforcement - Mobile Notary Public/Signing Agent Service - Background Checks & Tenant Screening - Identity/Credit Monitoring - Process Serving & Skip Tracing - Legal Forms - Estate Planning Forms - Document Typing/Preparation- Attorney Support Services & Research - Field Inspections Services - Credit Help - Debt Settlement and Restructuring - Business Loans & Commercial Financing - Financial & Legal Education Products



For additional information about CJC Judgment and Paralegal Services capabilities, please contact our office at **(315) 256-0601** or email us at [ccentolella@cjcp paralegal.com](mailto:ccentolella@cjcp paralegal.com). Visit our website at [www.cjcp paralegal.com](http://www.cjcp paralegal.com) to learn more.

## Company Information

**TIN:** 32-0066180

**DUNS:** 080326735

**CAGE Code:** 7QGJ7

**GSA Contract No.:**

**WBE Certification:** File# 62456 NYS

Empire State Development MWBD

**Contract Expiration:** September 27, 2020

### NAICS Codes:

541199 All Other Legal Services (Primary)  
525990 All Other Acts related to RE  
561440 Collection Agencies  
561110 Office Administrative Services  
541120 Office of Notaries  
561499 All Other Business Support Services  
361410 Document Preparation Service  
525990 Other Financial Vehicles  
521612 HR Consulting

**Former Government Clearance**

## Business References

Jill Terry Law Firm PC  
HomeSpace Technologies LLC  
Cayuga County Clerk's Office  
Law Office of Thomas W Seeley, Esq.

### Primary Contact

Christa J Centolella,  
Owner

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