



Having successfully implemented over a Billion dollars in Construction Management Administration and Development Consulting contracts during the past 15 years, CVR has developed a reputation for thinking “outside the box” to formulate innovative and tangible solutions for our clients. Our customized approach to address each individual client’s needs ensures that both the process and the end product are delivered in the most cost-effective and timely fashion.

As a medium-sized consulting firm with an entrepreneurial spirit, CVR understands how every project element can affect the bottom line. We have completed projects throughout the country, Puerto Rico and the U.S. Virgin Islands ranging in size from \$100 Thousand to \$100 Million.

## Construction Administration

CVR’s team of construction managers has the expertise to provide some or all of the Construction Administration functions necessary for your project to be successful. Construction Administration Services include:

- » Inspection
- » Quality Assurance and Control
- » Job Progress Meeting Minutes
- » Request for Information (RFI) Tracking & Processing
- » Submittal Log Tracking
- » Critical Path Schedule Preparation, Monitoring and Analysis
- » Change Order Analysis
- » Payment Application Processing

## Compliance

CVR’s expertise in all facets of affordable housing makes us uniquely qualified to ensure your projects comply with all applicable regulatory requirements. Some specific areas of expertise in compliance monitoring include:

- » Section 3 Planning, Implementation, Monitoring and Reporting
- » DBE/MBE/WBE Outreach, Tracking and Reporting
- » Davis/Bacon Wage Compliance Interviews and Reporting
- » Relocation Planning, Implementation and Tracking
- » ADA/UFAS Compliance Analysis and Certification

## Reporting

CVR’s highly customized reports go beyond the mere traditional and expected in a way that provides our clients with extremely useful and easy to digest information. Reports include:

- » Daily Inspection Reporting
- » Monthly Progress Reporting
- » HOPE VI Reporting
- » Budget Reporting

## Planning and Pre-Construction

CVR understands how important planning activities are to the success of any project. CVR’s team of professionals can provide the following key services to ensure the success of your projects:

- » Master Planning
- » Physical Needs Assessments
- » Design Reviews
- » Value Engineering
- » Cost Estimating
- » Contractor/Subcontractor Solicitations
- » Background and Reference Checks
- » Scheduling

*CVR can customize a web-based project management system for your specific project or we can utilize your existing systems.*

