

<p style="text-align: center;">Sample Contract Appendix No. 4, Data Privacy Statement Contract No. _____ Contractor: _____ (RFP Attachment F-4)</p>
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STATE AND FEDERAL DATA PRIVACY STATEMENT

I, the undersigned, understand that any persons, including myself, performing services under Contract No. _____ may have access to information that is classified as private or confidential data under the Minnesota Government Data Practices Act and applicable federal law.

I will insure that any persons performing work under this contract with the Minneapolis Public Housing Authority (MPHA) are informed that they must maintain the protected status of any such data. The unauthorized disclosure of data may be subject to civil and criminal penalties.

Certain tenant information and property addresses available to personnel working under this Agreement may be protected data. Persons or firms who have access to this data shall maintain the protected status of the data as provided by state and federal law. Protected data may not be reproduced unless directed by MPHA personnel as a part of the duties performed for the MPHA.

I will insure that persons working for the MPHA are aware of the need to maintain the protected status of data that the MPHA has classified as private or confidential under the Minnesota Government Data Practices Act and applicable federal law.

Signature **Date** **Printed Name** **Title**