

QUOTATIONS FOR SMALL PURCHASES (QSP) No. QSP0001, Repair of Damaged Wood Balcony

**FORM OF QUOTE
(QSP Attachment A)**

(This Form must be fully completed and delivered to the Agency as a part of the Step #2 process once directed to do so by the Agency after the quote submittal deadline.)

(1) **Instructions.** Unless otherwise specifically required, the items listed below must be completed and included in the quote submittal. Please complete this form by marking an "X," where provided, to verify that the referenced completed form or information has been included within the "hard copy" quote submittal submitted by the quoter. Also, complete the following Statement's herein:

[Table No. 1]

"X" =	Tab No.	Step #2 Quote Submittal Item (one original signature copy of each document)
Item Included	1	Form of Quote (Attachment A)
	2	Profile of Firm Form (Attachment B)
	3	Client Information
	4	Subcontractor/Joint Venture Information (Optional Item)
	5	Other Information (Optional)
	6	Licensing
		Insurance Certificates

(2) **SECTION 3 STATEMENT.** Are you claiming a Section 3 business preference? Yes No If "YES," pursuant to the Section 3 portion within the Conditions and Specifications, and pursuant to the documentation justifying such submitted under Tab No. 9, which priority are you claiming? _____.

(3) **Debarred Statement.** Has this firm, or any principal(s) ever been debarred from providing any services by the Federal Government, any state government, the State of California, or any local government agency within or without the State of California? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status.

(4) **Disclosure Statement.** Does this firm or any principals thereof have any current, past personal or professional relationship with any Commissioner or Officer of the Agency? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status.

Signature Date Printed Name Company

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(5) Felony Disclosure. Has any principal(s) or any person(s) proposed to perform the work ever been convicted of a felony? Yes No If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status. PLEASE NOTE: The Agency reserves the right to not make award to any quoter that has staff (including the owner) who has been convicted of a felony if the Agency feels that doing such is in its best interests.

(6) Non-Collusive Affidavit. The undersigned party submitting this quote hereby certifies that such quote is genuine and not collusive and that said quoter entity has not colluded, conspired, connived or agreed, directly or indirectly, with any quoter or person, to put in a sham quote or to refrain from quoting, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the quote price of affiant or of any other quoter, to fix overhead, profit or cost element of said quote price, or that of any other quoter or to secure any advantage against the Agency or any person interested in the proposed contract; and that all statements in said quote are true.

(7) Quoter's Statement. The undersigned quoter hereby states that by completing and submitting this Form and all other documents within this quote submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the Agency discovers that any information entered herein to be false, such shall entitle the Agency to not consider or make award or to cancel any award with the undersigned party. Further, by completing and submitting the quote submittal, and by entering and submitting the costs where provided within the eProcurement Marketplace, the undersigned quoter is thereby agreeing to abide by all terms and conditions pertaining to this QSP as issued by the Agency, either in hard copy or on the eProcurement Marketplace, including an agreement to execute the attached Sample Contract form. Pursuant to all QSP Documents, this Form of Quote, and all attachments, and pursuant to all completed Documents submitted, including these forms and all attachments, the undersigned proposes to supply the Agency with the services described herein for the fee(s) entered within the areas provided within the eProcurement Marketplace pertaining to this QSP.

Signature Date Printed Name Company