



## PROCUREMENT DEPARTMENT

Quotations for Small Purchases (QSP) No. Q17015,  
Scattered Sites Roofing  
QSP Attachment D-6, Contract Appendix No. 6

### **Minn. Stat. § 16C.285 Responsible Construction Contractor Verification Form**

A prime contractor or subcontractor (Contractor) must meet the minimum criteria in Minn. Stat. § 16C.285 to be eligible to be awarded a Construction Contract as the lowest responsible bidder or the vendor or contractor offering the best value. A construction contractor does not include a material supplier. The minimum criteria are briefly listed below. See § 16C.285 for definitions and further explanations.

**A. Regardless of contract value, Contractor verifies that Contractor currently:**

1. is in compliance with workers' compensation and unemployment insurance requirements;
2. is registered with the MN Department of Revenue and the Department of Employment and Economic Development, if it has employees;
3. has a valid federal tax identification number or if an individual, a valid Social Security number; and
4. has filed a certificate of authority to transact business in Minnesota with the secretary of state, if a foreign corporation or cooperative.

**B. For contracts estimated in excess of \$50,000, Contractor verifies that Contractor:**

1. for the last three years from July 1, 2014, has not violated Minnesota laws 177.24 minimum wage, 177.25 overtime, 177.41 prevailing wage, 177.42 to 177.44 for state projects; 181.13, prompt payment of wages, 181.14 settlement of disputes; 181.722 misrepresentation of employment, Chapter 326B construction codes and licensing; 363A.36 revoked or suspended certificate of compliance or United States Code, title 40 Fair Labor Standards Act & Sections 3141 to 3148 Davis-Bacon Act; or  
has not received a final determination for a monetary sanction from the Department of Administration or Transportation for failure to meet group business, disadvantaged business enterprise or veteran-owned goals, due to lack of good faith effort;
2. is currently not suspended or debarred by the federal government or the State of Minnesota or any of its departments, commissions, agencies or political subdivisions; and
3. all subcontractors that contractor intends to use shall verify in writing to contractor compliance with § 16C.285.



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Within 14 days of retention, Contractor shall provide to MPHA a completed Minn. Stat. § 16C.285 Responsible Construction Contractor Verification Form signed by every subcontractor hired by contractor to perform work under this contract.

The undersigned affirms under penalty of perjury that the Contractor has complied with Minn. Stat. § 16C.285 and has met the minimums and that the information on this form is true and correct.

Date: \_\_\_\_\_ Check One: \_\_\_\_ Contractor *-or-* \_\_\_\_ Subcontractor

Company's Legal Name: \_\_\_\_\_

Tax ID No: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
Print

Its: \_\_\_\_\_