

June 19, 2019

This Addendum to the Requests for Qualifications (RFQ) serves to notify all interested proposers of clarifications and or changes to RFQ No. Q19001, and becomes part of this RFQ.

A. The Agency received the following 8 questions:

QUESTION:

1. Page 6 indicates 5 copies plus original; Attachment 2.0 indicates 3 copies. Please clarify.

ANSWER:

Please include 5 copies of your original proposal (6 total).

QUESTION:

2. Attachment 2.0 in the last sentence indicates that fees are entered, but Section 5.04 states that no fees are proposed. Please clarify.

ANSWER:

Please do not enter fees. Fees will be negotiated upon award.

QUESTION:

3. Attachment 2.0 references RFP rather than RFQ as in other documents.

ANSWER:

This solicitation is an RFQ.

QUESTION:

4. HUD-5369-C, Section 3 is all about certifying the 'bid/offer'. There is no bid/offer according to Section 5.04, or is there meant to be an actual price proposal? If there are no fees being offered, than it would not be correct to certify that "these certifications and representations is [sic] accurate, complete, and current."

ANSWER:

Once awarded, the Architect and HA will negotiate price. HUD-5369-C is a form HUD requires when Housing Authorities create Non-Construction contracts. If the form were not used, HAs would be unable to enforce their contracts.

QUESTION:

5. Section 4.02.01 Lot 1: Large Design Projects, states only "various projects". I'm guessing these must be housing projects, but can you elaborate?

ANSWER:

The typical large project is a multi-family housing development ranging from 40-60 units. Some past projects have included commercial square footage and community facilities.

QUESTION:

- Attachment 8 has a list of categories that includes Landscape Architecture and Naval Architecture, but it does not include Architecture. What is the code for the experience category of an architect?

ANSWER:

If your experience category is not listed, please leave the profile code blank, and specify your experience in the "b. Experience" column on page 6. Also, the proposal you submit should specify your experience.

QUESTION:

- For the SF330, are we required to complete Part I even though this isn't for a specific project with other consultants? Would Part II suffice? Also, does this go under Tab 10?

ANSWER:

Since we do not have specific projects determined yet, we do not expect you to fill Part I out, Part II will suffice. Please include under Tab 10.

QUESTION:

- Item 8 of Article 5: "all information required from the proposer under the preceding tabs must also be included for any major subcontractors (10% or more)..." Consulting structural, mechanical, electrical, and civil engineers could be considered major subcontractors of the architect. Does this mean each consultant needs to essentially fill out all of this information as well? (It could quadruple the size of the RFQ response). Please clarify.

ANSWER:

If you intend on using subcontractors, please provide separate Profile of Firm and Section 3 forms (if applicable) for each subcontractor firm. Also, please provide a brief introduction of each firm and its representatives. We understand that projects are not specified yet, so if you are unaware of which subcontractors you will be using, you may provide this information as projects come up.

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