

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. <u>Amendment/Modification No.</u> A00002	2. <u>Effective Date</u> October 20, 2017	3. <u>Requisition/Purchase Order No.</u>	4. <u>Project No. (if applicable)</u> OPS 18-R-0002
---	--	--	--

5. <u>ISSUED BY</u> Housing Authority of the City of El Paso, Texas Procurement Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Mr. Juan Pulido, Procurement Manager	6. <u>ADMINISTERED BY (if other than Item 5)</u> Housing Authority of the City of El Paso, Texas Public Housing Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Tel: 915-849-3789 Fax: 915- 849-3868 erocha@hacep.org
---	---

7. <u>NAME AND ADDRESS OF CONTRACTOR</u> (No., Street Name, County, State & Zip Code)	8a. <u>Amendment of Solicitation No.</u> OPS 18-R-0002
	8b. <u>Dated (see item 10)</u> October 20, 2017
	9a. <u>Modification of Contract No.</u>
	9b. <u>Dated (see item 12)</u>

10. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATION

The above numbered solicitation is amended as set forth in Item 13. The hour and date specified for receipt of Offers is:
 is extended is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:

(a) By completing Items 7 & 14, and returning _____ copy (ies) of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter, email, or fax which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such a change may be made by email, fax or letter, provided each email, fax or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

11. ACCOUNTING AND APPROPRIATION DATE (if required) PHA**12. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT IT MODIFIES THE CONTRACT NO. DESCRIBED IN ITEM 13.**

<input type="checkbox"/>	A. This change order is issued pursuant to (Specify Authority) The changes set forth in Item 13 are made in the Contract No. in Item 9a.
<input type="checkbox"/>	B. The above numbered contract is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc). Set forth in Item 13 pursuant to the authority of FAR 43.103 (b).
<input type="checkbox"/>	C. This supplemental agreement is entered into pursuant to the authority of:
<input type="checkbox"/>	D. Other (Specify type of modification and authority)

E. **IMPORTANT:** Contractor is not is required to sign this document and return ALL copies to the issuing office.

13. Description of amendment/modification:

Amendment No. A00001 – Remove and Replace pages 72 and 74 from RFP , there will be no roofing involved in this RFP

- Clarification to questions received

- List of items to be installed at every unit

14a. <u>NAME AND TITLE OF SIGNER (Type or print)</u>		15a. <u>NAME AND TITLE OF CONTRACTING OFFICER (Type or print)</u> Gerald Cichon, Chief Executive Officer	
14b. <u>OFFEROR/CONTRACTOR</u> _____ (Signature of Authorized Person)	14c. <u>Date Signed</u>	15b. _____ (Signature of Contracting Officer)	15c. <u>Date Signed</u>
APPROVED AS TO FORM: _____ HACEP Legal Counsel		DATE: _____ HACEP Form 001	

CLARIFICATION:

Q: Will specifications be issued to confirm various product requirements?

A: Not understand the question.

Q: The bid notice mentions the site visit as critical for inspecting the roofs but there is no other mention of what is to be done to the roofs. Please clarify. There is no roof work in the project, remove and replace pages 72 and 74 of RFP

A: will post in Addendum A00002.

Q: Will contract be split between contractors? If so, how many dwelling units will be in each contract? Can bid be qualified that price is good ONLY if all work in all units is awarded to one bidder? May or may do use multiple

A: contractors based on bids received.

Q: Should bid price include only window inspection? Will window repair be treated as a Change Order? There is no way to quantify repairs without inspecting all windows.

A: Widow if broken or have insulation issues will have to be replaced, but matched.

Q: Is a bid bond required?

A: No, Payment and Performance will be required

Q: When do you expect to award contract? To have work in field begin? How many days to complete?

A: both within 30-60 days

Q: Are there liquidated damages?

A: yes

Q: Any special licenses required?

A: all normal constructions license Is expected

Q: Is project tax exempt?

A: Yes

Q: Have the buildings been tested for hazardous materials? If not, who is responsible for testing? If there are hazardous materials, who is responsible for removing and disposing them?

A: The contract is responsible for this.

Q: Is there an Engineer's Estimate?

A: There are architects estimates

Q: Page E3.1 Note 4 calls for a new door bell, this is not in the written scope

A: No door bells will be installed

Q: Is the pre-bid mandatory?

A: No it is not mandatory

THE LIST BELOW IS WHAT WILL BE
INSTALLED AT EVERY UNIT

Appliances and materials / units
1. Water Heater
2. Refrigerator
3. Stove/Range
4. Dishwasher
5. Garbage Disposal
6. Kitchen Sink
7. Kitchen Faucet
8. Vnet Hood for Range
9. Bathroom Faucet
10. Bath Sink/Vanity
11. Shower Tubs and surrounds including valve
12. Toilet
13. Front Door w/hardware
14. Interior Door w/hardware
15. Light Fixtures
16. Base Trim replace
17. HVAC



CONTRACT AWARD

Only written proposals will be considered. HACEP reserves the right to reject any proposals without further discussion or negotiations, and may waive technical errors or discrepancies if it serves the public interest. This solicitation for proposals is not to be considered a contract of any kind.

Written proposals will be reviewed, with emphasis on capacity and services proposed. Negotiations (interviews) may be conducted with all Offerors in the acceptable range, at the discretion of the Housing Authority of the City of El Paso, Texas. All Offerors in the competitive range will be asked to submit their Best and Final Offer. Thereafter, a recommendation for award of contract will be made to the Board of Commissioners. Upon approval by the HACEP Board of Commissioners, a contract will be awarded. HACEP reserves the right to exclude identified services from the contract and to award more than one contract.

After demonstrating full compliance with federal regulations at 24 CFR Part 85, Administrative Requirements (Federal Procurement, Competitive Negotiation Standards) and with all required approvals, HACEP will prepare a final contract document for execution and approval by the Contracting Officer and the contracting party.

No contract will be awarded for proposals that do not meet the satisfaction of the Board of Commissioners. Any contract awarded as a result of this Request for Proposals will be made only for the term outlined in the RFP. HACEP reserves the right to cancel unilaterally any contract derived from this Request for Proposals for failure to perform services satisfactorily. Any contract for the stated services or products herein is not an exclusive contract. HACEP reserves the right to assign other service providers to such matters as it deems necessary.



BASIS FOR AWARD

The Housing Authority of the City of El Paso, Texas will award this contract to the most qualified Contractor/Contractors based on experience in the stated services as designated in the scope of services and fees negotiated.

The Housing Authority of the City of El Paso, Texas has the right to award to multiple Contractors. Contractor/Contractors can bid on one location or multiple locations.

The Housing Authority of the City of El Paso, Texas reserves the right to consider historic information and facts, whether gained from the firm's proposal, question and answer conferences, references or any other source in the evaluation.

Contractor/Contractors will need approval for any items not listed on the SOW from HACEP before replacement. The bid price is a firm fixed amount and will not be adjusted due to any subsequent measurements and/or omissions after.

The individual or firm is cautioned that it is the individual's or firm's sole responsibility to submit information related to the evaluation categories and the Housing Authority of the City of El Paso, Texas is under no obligation to solicit such information if it is not included with the individual's or firm's statement. Failure of an individual or firm to submit such information may cause an adverse impact on the evaluation of the individual or firm or lead to disqualification from consideration.