



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

## ADDENDUM # 1

**To: File 1802-838-35-4754**  
**RFP for: Cloud Unified Communication and Collaboration Solution**

The following questions are asked:

**Question 1: Whether companies from Outside USA can apply for this?**

**Answer 1:** Yes, but it is preferred they are in the United States. We require that the cloud hosting piece, cloud PBX and all our data be supported and housed in the US.

**Question 2: Whether we need to come over there for meetings?**

**Answer 2:** The Pre-Submittal Meeting for the RFP is for the benefit of the vendor, it is not a requirement. The preference is we engage with a vendor that can make some in-person meetings with the team and our users, but we leave room for some meetings to be handled via Google Hangouts or similar

**Question 3: Can we perform the tasks (related to RFP) outside USA?**

**Answer 3:** Some tasks can be performed outside of the US, but the SAHA would have to review these tasks and have a clear understanding of what tasks would be performed outside of the US.

**Question 4: Can we submit the proposals via email?**

**Answer 4:** No. Under Instructions to Respondents; Section VIII: Responses: the RFP proposals must be submitted in-person to the lobby, by Postal Service, or other service such as UPS. Email and faxed proposals will not be accepted.

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