**Addendum #2**

**Contract #2018-02**

**Real Estate & Development Legal Services**

**This, and all addenda, must be acknowledged in your firm's proposal package.**

**Please print a copy and include it with your proposal package.**

**If not acknowledged, your proposal will be removed from consideration.**

**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

The undersigned Respondent hereby acknowledges receipt of the following Addenda:

Addendum Number Dated Acknowledge Receipt

 (please initial)

 **#2**

 **Fee Schedule**  4.05.18 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **and Miscellaneous Charges Forms**

Acknowledged in behalf of:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Respondent)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Authorized Representative)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three(3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year One**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard****Hourly Rate** | **Estimated Percentage****of Time** |
| **Partner(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Associate(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Paralegal/law clerk** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Other** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposing firms are free to expand or delete the categories in this form or to use a table of their own design so long as the maximum billing rates for various classifications of professional and support services are disclosed.**

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year One**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party****document reproduction** |  | **Specialized legal research services** |  |
| **3rd party** **Conference call charges** |  | **USPS Postage** |  |
| **Routine** **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance****telephone charges** |  | **Mileage** |  |
| **Subcontracts** **With Counsel** |  | **Other** |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three (3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year Two**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard****Hourly Rate** | **Estimated Percentage****of Time** |
| **Partner(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Associate(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Paralegal/law clerk** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Other** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposing firms are free to expand or delete the categories in this form or to use a table of their own design so long as the maximum billing rates for various classifications of professional and support services are disclosed.**

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year Two**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party****document reproduction** |  | **Specialized legal research services** |  |
| **3rd party** **Conference call charges** |  | **USPS Postage** |  |
| **Routine** **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance****telephone charges** |  | **Mileage** |  |
| **Subcontracts** **With Counsel** |  | **Other** |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**Year Three**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three (3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year Three**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard****Hourly Rate** | **Estimated Percentage****of Time** |
| **Partner(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Associate(s)** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Paralegal/law clerk** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Other** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposing firms are free to expand or delete the categories in this form or to use a table of their own design so long as the maximum billing rates for various classifications of professional and support services are disclosed.**

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year Three**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party****document reproduction** |  | **Specialized legal research services** |  |
| **3rd party** **Conference call charges** |  | **USPS Postage** |  |
| **Routine** **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance****telephone charges** |  | **Mileage**  |  |
| **Subcontracts** **With Counsel** |  | **Other** |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |