**Addendum #2**

**Contract #2018-02**

**Real Estate & Development Legal Services**

**This, and all addenda, must be acknowledged in your firm's proposal package.**

**Please print a copy and include it with your proposal package.**

**If not acknowledged, your proposal will be removed from consideration.**

**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

The undersigned Respondent hereby acknowledges receipt of the following Addenda:

Addendum Number Dated Acknowledge Receipt

(please initial)

**#2**

**Fee Schedule**  4.05.18 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**and Miscellaneous Charges Forms**

Acknowledged in behalf of:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Respondent)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Authorized Representative)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three(3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year One**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard**  **Hourly Rate** | **Estimated Percentage**  **of Time** |
| **Partner(s)** |  |  |
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| **Associate(s)** |  |  |
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| **Paralegal/law clerk** |  |  |
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| **Other** |  |  |
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**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposing firms are free to expand or delete the categories in this form or to use a table of their own design so long as the maximum billing rates for various classifications of professional and support services are disclosed.**

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year One**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party**  **document reproduction** |  | **Specialized legal research services** |  |
| **3rd party**  **Conference call charges** |  | **USPS Postage** |  |
| **Routine**  **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance**  **telephone charges** |  | **Mileage** |  |
| **Subcontracts**  **With Counsel** |  | **Other** |  |
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**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three (3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year Two**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard**  **Hourly Rate** | **Estimated Percentage**  **of Time** |
| **Partner(s)** |  |  |
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| **Associate(s)** |  |  |
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| **Paralegal/law clerk** |  |  |
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| **Other** |  |  |
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**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

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**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year Two**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party**  **document reproduction** |  | **Specialized legal research services** |  |
| **3rd party**  **Conference call charges** |  | **USPS Postage** |  |
| **Routine**  **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance**  **telephone charges** |  | **Mileage** |  |
| **Subcontracts**  **With Counsel** |  | **Other** |  |
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**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Hourly Rates**

**Year Three**

**The financial proposal shall include a fee schedule of the various services that will be furnished. The schedule should cover a three (3)-year period.**

**Billing Rate Summary in Fee Per Hour - Contract Period Fiscal Year Three**

|  |  |  |
| --- | --- | --- |
| **Law Firm:** | **Standard**  **Hourly Rate** | **Estimated Percentage**  **of Time** |
| **Partner(s)** |  |  |
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| **Associate(s)** |  |  |
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| **Paralegal/law clerk** |  |  |
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| **Other** |  |  |
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**Please indicate minimum time billed: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposing firms are free to expand or delete the categories in this form or to use a table of their own design so long as the maximum billing rates for various classifications of professional and support services are disclosed.**

**REQUEST FOR PROPOSAL**

**Real Estate & Development Legal Services**

**FEE SCHEDULE**

**Miscellaneous Charges**

**Fiscal Year Three**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Fee Imposed** | **Service** | **Fee Imposed** |
| **In-house photocopying** |  | **Standard legal research services** |  |
| **3rd party**  **document reproduction** |  | **Specialized legal research services** |  |
| **3rd party**  **Conference call charges** |  | **USPS Postage** |  |
| **Routine**  **administrative support** |  | **Courier service** |  |
| **Faxes** |  | **Travel** |  |
| **Local & long distance**  **telephone charges** |  | **Mileage** |  |
| **Subcontracts**  **With Counsel** |  | **Other** |  |
|  |  |  |  |
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