

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. Amendment/Modification No. <b>A00001</b>	2. Effective Date August	3. Requisition/Purchase Order No.	4. Project No. (if applicable) OPS 18-R-0014
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5. ISSUED BY Housing Authority of the City of El Paso, Texas Procurement Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Mr. Juan Pulido, Procurement Manager	6. ADMINISTERED BY (if other than Item 5) Housing Authority of the City of El Paso, Texas Public Housing Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Tel: 915-849-3789 Fax: 915- 849-3868 erocha@hacep.org
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7. NAME AND ADDRESS OF CONTRACTOR ( No., Street Name, County, State & Zip Code)	8a. Amendment of Solicitation No. OPS 18-R-0014
	8b. Dated (see item 10) August 7, 2018
	9a. Modification of Contract No.
	9b. Dated (see item 12)

**10. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATION**

The above numbered solicitation is amended as set forth in Item 13. The hour and date specified for receipt of Offers is:

is extended  is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:

(a) By completing Items 7 & 14, and returning \_\_\_\_\_ copy (ies) of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter, email, or fax which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such a change may be made by email, fax or letter, provided each email, fax or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**11. ACCOUNTING AND APPROPRIATION DATE (if required) PHA**

**12. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT IT MODIFIES THE CONTRACT NO. DESCRIBED IN ITEM 13.**

<input type="checkbox"/>	A. This change order is issued pursuant to (Specify Authority) The changes set forth in Item 13 are made in the Contract No. in Item 9a.
<input type="checkbox"/>	B. The above numbered contract is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc). Set forth in Item 13 pursuant to the authority of FAR 43.103 (b).
<input type="checkbox"/>	C. This supplemental agreement is entered into pursuant to the authority of:
<input type="checkbox"/>	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not  is required to sign this document and return ALL copies to the issuing office.

**13. Description of amendment/modification:  
Amendment No. A00001 – Pre-proposal minutes, attendance sign in sheet and Mandatory site visit**

14a. NAME AND TITLE OF SIGNER (Type or print)	15a. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Gerald Cichon, Chief Executive Officer</b>		
14b. OFFEROR/CONTRACTOR  _____ (Signature of Authorized Person)	14c. Date Signed	15b. _____ (Signature of Contracting Officer)	15c. Date Signed
APPROVED AS TO FORM: _____ HACEP Legal Counsel		DATE: _____ HACEP Form 001	



# Housing Authority of the City of El Paso

## MEMORANDUM FOR FILE

**DATE:** July 26, 2018 @ 2:00 P.M.

**SUBJECT:** Pre-Proposal Conference  
OPS 18-R-0014; Villa Alegre Exterior Painting all Buildings

### Schedule of Events

#### I. Chronology

A meeting was held Thursday, June 26, 2018 in reference to the above-mentioned subject.

Meeting began at 2:00 P.M.

Location: Conference Room 217

Attendees: See Attachment A

#### II. Minutes of the Meeting

Ms. Eddy Rocha, Contract Specialist continued the Pre-Proposal agenda

##### 1. INTRODUCTION

- Taping of the Meeting
- Introduction of Staff
- Purpose of the Meeting

##### 2. INTENT OF THE ACQUISITION

- Description of the Acquisition
- Evaluation Criteria
- Contract Type
- Terms and Conditions
- Proposal Closing Date/Time; August 15, 2018 at 3:00 P.M.
- Attachments to be submitted (bank letter, etc.)
- Electronic Signatures; new method of signing contracts; opportunity to opt out

3. STATEMENT OF WORK – Overview of the intent of the acquisition. Mr. Satish Bhaskar, Chief Operating Officer provided an overview of the scope of work and explained the logistical problem that he has with this property and added that we are doing work at this property which is occupied. Interior work is going to be done sixty (60) units at a time. The units that are vacant are being fixed, we are doing remodel rehab through one of our contractors. Mr. Bhaskar also explained that there is another RFP to fix all the railings, there are four (4) railings in each building. These railings are in different state of disrepair, some are really bad and falling apart, some can be fixed, some of them the concrete on the top level needs to be fixed. There is an RFP out there for a contractor to do this work. When this work is done then you are doing the outside painting. The main problem being seen in the painting is that there is an old Spanish style building which has tiles all over the place, we want these



tiles gone. So the tiles will be replaced with something else then you paint the building. We have hired a consultant who is going to do the selection of the colors and the paint, you will have to use that quality paint. As long as there is no disruption with the railings the onsite workers are not going to bother you. The railing concern I have is that they might come and take your paint off so that logistic we need to get it figured out. We'd like to get this done sooner than later because there is more work to do. We have to do the pavement, I have not done the asphalt because we want to finish all of the other part of the work first. We have twenty two (22) buildings to do, the key is fixing all of this stuff and not just putting lipstick and make it appear into something else. The problem needs to be fixed and not keep doing this all of the time. If there is rotted wood we want it replaced, bad tiles that need to go, leak problem that needs to be fixed, all of this needs to be done because I do not want to go back behind the paint and find out on the next rain that the whole thing is leaking. So these are our expectations.

4. NOTICE OF INTENT TO DISTRIBUTE QUESTIONS AND ANSWERS TO POTENTIAL OFFERORS – Deadline to submit questions in writing is August 2, 2018 at 5:00 P.M.

#### 5. QUESTIONS AND ANSWERS

**Question:** David Smith with High Ridge Construction; on the very top of the building all around the building there is blue tile, what do you want to do with that? **Response:** All tile needs to be removed.

**Question:** So you want it removed and stucco? **Response:** All the turquoise around the buildings is going to be removed.

**Question:** The other tiles you are talking about is the tile on the rooftops, correct? **Response:** All of it is going to be removed as well.

**Question:** You mentioned the wood that is on the separation of the fascia, we are not going to be responsible for that, right? **Response:** There is a separate contract for this.

**Question:** On the surface where you remove the tiles on the top is that going to be taken care of by somebody else? **Response:** Yes.

**Question:** There is a wall of exposed brick, in the scope of work it states "brick to be painted", do we paint it all? **Response:** No, there's some buildings that inside their little patio area they had already painted the brick. Everything the tenants did we are taking all of it out. All units are going to look identical when done. The paint on the brick is going to have to be removed.

**Question:** Included on the scope is going to be to remove any surface paint on the brick? **Response:** We do not paint bricks anymore.

**Question:** What about missing brick? There is about 5% missing. **Response:** Why don't you recommend a solution in your proposal.

**Question:** Your downspouts are all factory paint enamel, are they going to be painted? **Response:** Those are going to be left alone, they are brand new, you paint the wall itself not the downspouts.

**Question:** There are a few buildings, building T and S, someone mentioned earlier that the stucco had separated on those. We are responsible for the stucco, let's just say we get down to sheathing and it is all patched up are we going to be responsible to replace that? Beyond the stucco there is the wood and it is no longer good. **Response:** Is it something that you can fix, we want whoever has the job, to fix it as well.

**Question:** On some of the buildings on the parapet we have the roof coming down, at that parapet there is a separation, who is responsible for sealing that would it be the roofer? **Response:** Yes.

**Question:** On top of the roof where the coping is it has a metal flashing on top that is going to stay, correct? **Response:** Yes.

**Question:** What about the vegetation that is up against the wall? There are some shrubs that are actually rubbing up against the walls, we just pull them back and paint in back of them? **Response:** Yes, there are too many of them and you are not going to be pulling them out. We need them.

**Question:** You mention that we shall be responsible for water, there is water spicks throughout the property we need to pressure wash some of the buildings, can we use the spicks? **Response:** Yes, as long as it is a normal amount it is okay.

**Question:** Would you happen to have plans of the elevations of those buildings? **Response:** We will pull what we have from the archives.

**Comment:** Mr. Bhaskar mentioned that whoever is getting this just to remember that it is a high visible property, referring to the quality of the job.

**Question:** On the electronic copy you said that it is out? **Response:** No, electronic for you to sign the contract is not going to be done electronically, you are going to have to sign it. But the drive you do have to submit it with the 3-4 proposals requested along with the flash drive of the electronic proposal

**Question:** To each recipient? To which recipient is that? **Response:** To Eddie Rocha, Contract Specialist.

**Question:** Who goes in first, the roofer? **Response:** Yes.

**Question:** You say you are going to float the start date, you are not talking about December, right?

**Response:** Don't think it will be that far out. Why?

**Comment:** Because there is requirements to temperature.

**Comment:** Mr. Bhaskar asked if we asked for two coats or one coat for the painting. Contractor replied that the solicitation stated "no coat, it is written on there as per manufacturer's recommendations."

**Question:** You have two types of paint, one from Wilborne and Sherwin Williams, will you take an equal to that? **Response:** Equal to that, yes

Meeting concluded at 2:32 P.M.

Attachments:

**A – Attendance Sheet**

**B – Pre-Proposal Conference Agenda**





HACEP  
PRE-PROPOSAL CONFERENCE

SOLICITATION NO: OPS 18-R-0014; Villa Alegre Exterior Painting all Buildings

DATE: July 26, 2018

NAME OF ATTENDEE	COMPANY NAME OR HACEP DEPARTMENT	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
Corrine Santana	Trinity Construction	(915) 317-2463		TrinityConstruction33@gmail.com
DAVID UJATA	R+D	(915) 227-6265		david@abbetdads.com
D. David Serrano	ALBARRADRE	242-2520		clsm. J. M. @ h.p. b. i. d. ge. de. c.
SATISH SIVASANKAR	HACEP	849-3730		
REBECCA MARTINEZ	PROCUREMENT	(915) 849-3809	(915) 849-3868	rmartinez@hacp.org
LEO RAMOS	PROCUREMENT	(915) 892-4333		Leoramos6787@gmail.com
Juan Pulido	" "			



HACEP  
PRE-PROPOSAL CONFERENCE

SOLICITATION NO: OPS 18-R-0014; Villa Alegre Exterior Painting all Buildings

DATE: July 26, 2018

NAME OF ATTENDEE	COMPANY NAME OR HACEP DEPARTMENT	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
MATTHEW MARTINEZ	HIGH RIDGE CONST.	915) 474-0503	915/759-8262	matmartinez@highridge-
MARCO GARBIN	Generation El Paso	915-562-2661	915/512-2661	GERP3@com
Sean Payne	El Paso Prime Contracting	915-759-1808	—	primecontractorsep@gmail.com
Eldia Rocha	HACEP	915-849-3761	—	erocha@hacep.org
[Signature]	HACEP	915-895 3863	—	JANINE@hacep.org
Victor Maldan	HACEP	915-244-0998	915 888-4331	VPainting74@hacep.com



**HACEP**  
**PRE – PROPOSAL CONFERENCE AGENDA**

ATTACHMENT B

**Solicitation Number:** OPS 18-R-0014

**Solicitation Name:** Villa Alegre Exterior Painting all Buildings

**Date:** July 26, 2018

1. INTRODUCTION:

- Taping of the meeting (**Yes** or No)
- Introduction of staff
- Purpose of the meeting – improve understanding of HACEP requirements and allowing potential offerors the opportunity to judge whether or how they can satisfy the requirements
- Nothing said at this conference will change any of the terms of the RFQ unless a subsequent written amendment to the solicitation is issued.

2. INTENT OF THE ACQUISITION:

- Description of the acquisition – methodology - Competitive Proposals Process that will use several criteria to evaluate the proposals.
- Evaluation criteria
- Contract type
- Terms and Conditions
- Proposal Closing Date and Time is **August 15, 2018 at 3:00 P.M.** The proposal must be received by Contract Compliance at that time.
- Attachments to be submitted (bank letter, etc.)
- Electronic Signatures; new method of signing contracts; opportunity to opt out

3.  STATEMENT OF WORK – Overview of the intent of the acquisition

4.  NOTICE OF INTENT TO DISTRIBUTE QUESTIONS AND ANSWERS TO POTENTIAL OFFERORS

5.  **Be advised that during the solicitation process, the Contract Specialist is the only point of contact. Any form of contact by a offeror or potential offeror with Commissioners of the Housing Authority of the City of El Paso, Texas, any person employed by HACEP or HACEP contracted consultant will constitute grounds for rejection of their proposal.**

6.  REMINDER – Proposers must submit (1) original proposal, (4) copies, and (1) digital copy.

7.  ALL QUESTIONS – Deadline to submit questions in writing is August 2, 2018 at 5:00 P.M.



**MANDATORY SITE VISIT**

Project Name: Villa Alegre Exterior Painting all buildings OPS 18-R-0014

Date: July 24, 2018 time: 8:30 AM - 12:00 PM Room #: Villa Alegre Apartments Page 1 of 2

NAME OF ATTENDEE	COMPANY NAME OR HACEP DEPARTMENT	EMAIL ADDRESS	PHONE NUMBER	FAX NUMBER
Eddie Rocha	HACEP	erocha@hacep.org	915-849-3789	915-849-3868
Jose Aguayo	Complete Remodeling	info@completeremodeling.com	915-355-1365	
JUAN P. NUNEZ	MIRADOR ENTERPRISES	JPNUNEZ @ MIRADOR ENTERPRISES.COM	915 546 4111	
Jose L. Martinez	Mirador Enterprises	jmartinez@miraodenteprises.com	915 546 4111	
FISAL HERNANDEZ	SPARTAN CONST.	sahdez5558@gmail.com	915-472-7343	
DAVID MATE	RABBIT + PADDO	Davidrabbitpaddo.com	915-227-6265	
MARCO CARINA	Bob & Dan Seabury	BOBSEABURY.COM	915-562261	
Sequel Payne	EPPL	Sequel@contractor33@gmail.com	915-759-1801	
Corrine Santana	Trinity Construction	Trinityconstruction@gmail.com	915-317-2463	
John Dixon	Springwood Construction	John@springwoodconstruction.com	915-433-1463	
DAVID SMITH	HIGHRIDGE	dsmith@highridge-01p.com	240-2520	
MATTHEW MARTINEZ	HIGHRIDGE	matmartinez@highridge-ep.com	4740803	



