

HOUSING AUTHORITY OF COOK COUNTY
RFP No. 2019-100-016
Collection Services – Re-Bid
Addendum Number 01
April 19, 2019

This Addendum forms a part of the Request for Proposal (RFP) Documents and modifies the original RFP Documents as noted below. Acknowledge receipt of this Addendum No. 1 by signing the last page of this Addendum and including two (2) original signed copies in your RFP Submittal Package. Failure to do so may subject Respondent to disqualification.

All Bidders are required to check with the Housing Authority of Cook County (HACC) website for Addenda through May 14, 2019 at 2:00 pm, and include two (2) signed copies of the last page of each Addendum with their bid, to acknowledge receipt of all Addenda.

RESPONDENTS' REQUESTS FOR INFORMATION:

1.3 Scope of Services:

1. B (d) "For judgment placed, Contractor shall attempt asset location in order to satisfy judgments."
We do not attempt asset location. If this is still a requirement, we will not be able to bid/comply.

If asset location is not a part of your service or cannot comply, then qualify your bid stating that an item is excluded or look to subcontract that portion of the scope or service. The number of judgements we would place is around 10 in a year.

2. R. "Contractor shall list the debtor's account, if judgment, in the public records section, ..
We report the debt to the consumer's (debtor's) credit file (all 3 credit bureaus), if no payment if made. This debt is listed on the consumer's credit file under "Collections", not in the Public Records section. If this is a requirement (to list under "public records"), we will not be able to bid/comply.

The number of accounts with a judgement are only a few, if access public records section is an issue or not a part of your system/process, then qualify your bid and or look to subcontract that portion of the scope.

3. Please provide the following information about the backlog and estimated forward flow of the accounts:

\$ amount	depending on how much we place: 50K – 1M
# of accounts	varies 100-500
Average age	150 days - 4 years
Average dollar amount	will vary- 750- upwards to 5K

4. Do you have a current vendor? If so, please answer: no, done internally

Name of company
Fee charged
\$s paid over the last 12 months or last calendar year

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Acknowledgement of Receipt of Addendum Number 01:

By: _____ of _____ Date: _____
(Signature) (Contractor's Name)

**MUST BEAR AN ORIGINAL SIGNATURE
Include two (2) original signed copies with your Proposal**

END ADDENDUM NUMBER 01
