



**Grant Administrator for Jobs Plus
Request for Proposals (RFP #19-R004)
Issue Date: April 19, 2019**

**ADDENDUM #1
Issued: April 30, 2019**

NOTICE TO PROPOSERS:

- A. This Addendum shall be considered part of the Contract Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.
- B. Offerors are hereby notified that they shall make any necessary adjustment in their estimates on account of this Addendum. It will be construed that each Proposer's documentation is submitted with full knowledge of all modifications and supplemental data specified herein.

Addendum #1

- 1. LMHA will be providing a vehicle, office space, equipment, computers and a phone / fax.
- 2. There is no standard budget for indirect costs.
- 3. There is a line item for Technical Assistance that may be used as an administrative fee.
- 4. You may title the staff differently (i.e. case manager, Ambassadors).
- 5. You may phase in the staff, depending on your timeline of work.
- 6. We are expecting that Ambassadors (made up of residents including youth) will work part-time, perhaps 25 hours per week.

(End of Addendum #1)

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Solicitation Inquiries: Coleena Ali

E-Mail:

cali@lucasmha.org

Section 3 Inquiries to: Martice Bishop

Mbishop@lucasmha.org



This Addendum shall be considered part of the above referenced RFP as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.

(1) GAUGE LEVEL OF INTEREST: So that we can gauge the level of interest in this RFP, if you have not previously done so, please advise us as to whether or not you anticipate delivering to us a quotation submittal in response to this solicitation (e.g. "Will Submit" or "No Bid").

Will Submit _____ **No Bid** _____

Thank you for your interest in doing business with LMHA and we look forward to receiving a submission from your firm.

Sherry Tobin, Manager, Procurement & Contracts

You must acknowledge this Addendum electronically via the NAHRO eProcurement system, by fax to (419)254-3495, email (stobin@lucasmha.org), or upload no later May 2, 2019 at 12:00 PM EST. It is the responsibility of all offerors to acknowledge addendums. Failure on the part of any offeror to acknowledge this addendum by the deadline may, at the LMHA's discretion, deem that offeror as non-responsive and may eliminate such offer from consideration for award.

ACKNOWLEDGED BY:

Signature

Date

Printed Name

Company

E-mail address