

May 24, 2019

This Addendum to the Request For Proposals (RFP) serves to notify all interested proposers of clarifications and or changes to RFP No. P19001, and becomes part of this RFP. Proposers are required to acknowledge receipt of this addendum in their proposal. If not acknowledged, the proposal may be considered “non-responsive.”

➤ **SECTION 4.02, B, a.**

○ Section 4.02, B, a. of P19001 RFP states:

*“Prior to each mowing, contractor shall collect and remove litter and leaves from all turf areas, **including leaves blown off roofs**, ornamental trees, shrubs, planter areas and flower beds, and from all walkways, driveways, carport covers, ground-floor patios and street curbing.”*

○ **Correction, the task of blowing leaves off of roofs is not part of the General Scope of Work and Technical Specifications, but may be a task when trees are trimmed or gutters are cleaned.**

QUESTIONS AND ANSWERS:

A. The Agency received the following 6 questions:

QUESTION:

1. What is the current contract value and who is the incumbent company?

ANSWER:

The Agency does not provide contract values as part of the solicitation.

The incumbent companies are Central Valley Lawnsapes, Briner & Son Landscape Management, and J&H Landscape Gardening Inc.

QUESTION:

2. For the Profile of Firm Form, my firm is a non-profit organization controlled by a board. Would you like the board members names or the President, VP, and operating staff listed?

ANSWER:

You may list The President, VP, and operating staff.

QUESTION:

3. For Section 5, 30% of our full time staff from Fresno office are Section 3, however 30% of our full time staff state wide may not be. Should we include data for the Fresno branch that will be overseeing this contract or corporate wide data?

ANSWER:

Please include data for the Fresno branch and corporate (both).

QUESTION:

4. Attachment 5.0 page 6, would each staff member need to fill this out or only qualifying staff?

ANSWER:

Only qualifying staff.

QUESTION:

5. Attachment 5.0, page 6, do I need to submit the proof with the bid that all staff are low income or participating in a program or just see the proof and submit the signed form?

ANSWER:

You do not need to submit the proof with the bid. Just submit the sign form.

QUESTION:

6. If possible how many labor hours are they allotting to this project?

ANSWER:

We are unable to determine the allotted hours at this time.

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