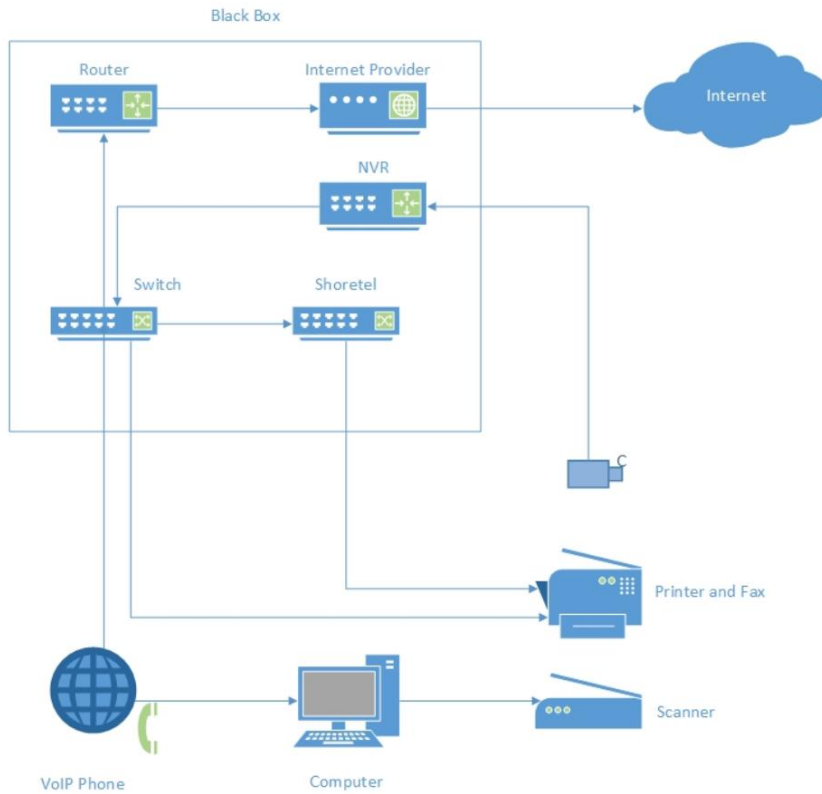


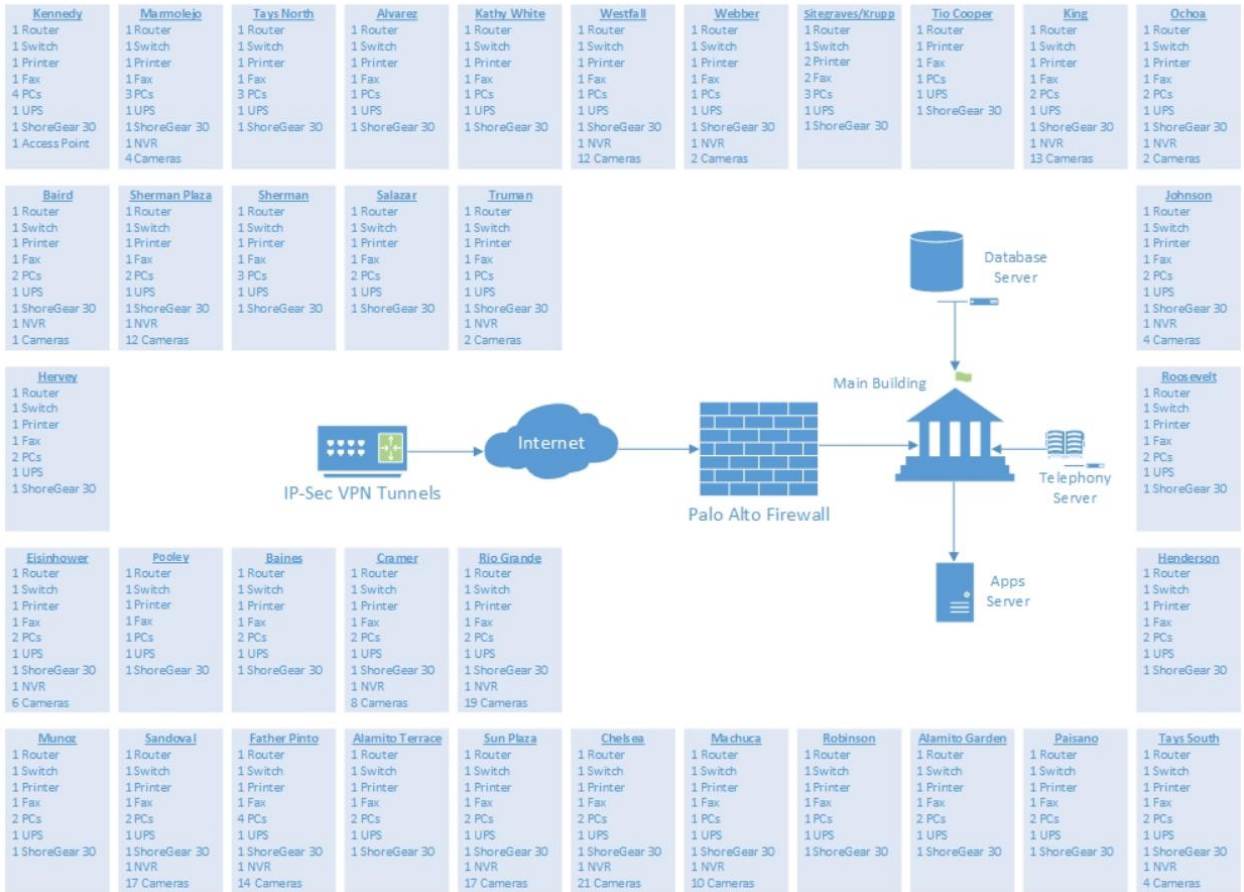
<u>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</u>			Page of Page(s) 1 13	
1. Amendment/ <u>Modification</u> No. A00002	2. Effective Date See Block 15c	3. Requisition/Purchase Order No.	4. Project No. (if applicable)	
5. ISSUED BY Housing Authority of the City of El Paso, Texas Procurement Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Mr. Juan Pulido, Procurement Manager		6. ADMINISTERED BY (if other than Item 5) Housing Authority of the City of El Paso, Texas Public Housing Department 5300 E. Paisano Dr. El Paso, TX 79905-2931		
NAME AND ADDRESS OF CONTRACTOR 7. (No., Street Name, County, State & Zip Code)		8a. Amendment of Solicitation No. RFP PM 19-R-0001		
		8b. Dated (see item 10) 7/15/2019		
		9a. Modification of Contract No.		
		9b. Dated (see item 12)		
10. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATION				
The above numbered solicitation is amended as set forth in Item 13. The hour and date specified for receipt of Offers is: <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 7 & 14, and returning _____ copy (ies) of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such a change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
11. ACCOUNTING AND APPROPRIATION DATE (if required) PHA				
12. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT IT MODIFIES THE CONTRACT NO. DESCRIBED IN ITEM 13.				
<input type="checkbox"/>	A. This change order is issued pursuant to (Specify Authority) The changes set forth in Item 13 are made in the Contract No. in Item 9a.			
<input type="checkbox"/>	B. The above numbered contract is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc). Set forth in Item 13 pursuant to the authority of FAR 43.103 (b).			
<input type="checkbox"/>	C. This supplemental agreement is entered into pursuant to the authority of: MUTUAL AGREEMENT OF BOTH PARTIES			
<input type="checkbox"/>	D. Other (Specify type of modification and authority)			
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return <u>ALL</u> copies to the issuing office.				
13. Description of <u>Amendment</u> : Amendment No. A00002. Q & A's. (Part 2) <i>Except as provided herein, all terms and conditions of the documents referenced in Item 8a. or 9a., remains unchanged and in full force and effect.</i>				
14a. NAME AND TITLE OF SIGNER (Type or print)		15a. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Gerald Cichon, Chief Executive Officer		
14b. OFFEROR/CONTRACTOR	14c. Date Signed	15b.	15c. Date Signed	
_____		_____		
(Signature of Authorized Person)		(Signature of Contracting Officer)		
APPROVED AS TO FORM: _____ HACEP Legal Counsel		DATE: _____ HACEP Form 001		

Q & A's (Part 2)

37. Property Management Support Services – Can you explain in more detail the specific functions that are required with respect to the “resident services coordination and serve as liaison with resident associations” *Response: Resident Services will be managed by HA but coordination with property managers will continue: to ensure invitations for supportive services are passed out to residents, community halls are reserved and tables and/or chairs set-up for scheduled supportive services.*
38. Will you make resumes available for your current corporate staff to the management agent that is selected? And would the selected management agent be able to begin interviewing your current staff immediately? *Response: Yes, upon award vendor will be able to interview the staff and vendor will decide whether or not to hire any such candidates.*
39. Are they able to provide most recent TDHCA and/or REAC and MOR file audit and physical inspection results? If not the actual report, what about scores and date of occurrence? *Response: Yes, we can provide most recent reports, will be provided upon request via email to requestor as soon as requestor provides signed NDA to HACEP.*
40. Need flowchart of staffing structure – current position and name of people at each property. If shared staff, names of connected properties *Response: attached roster. One PM and one maintenance staff per 125 units' average*
41. You mentioned in the pre-bid conference that the portfolio recently converted to the Yardi ERP system. Is it a requirement that the selected management company use the Yardi ERP system or is EP Home open to the use of other ERP systems like RealPage OneSite? *Response: We want to hear you options.*
42. Can you please provide copies of any HAP agreements, MOUs, Use agreements, and any HUD approved waitlist preferences? *Response: Upon selection/award.*
43. Properties with EPHomes vehicles. When are these going to be removed? *Response: We will remove them; the vendor implements their process*
44. What is happening with Siesta Gardens? – Homeless transitional property. Is this management a contracted service? *Response: Until further notice this property will be managed by vendor.*
45. Regarding the 50058 PBVs, does the housing authority produce the 50058 certs or will the selected management company be required to produce them? If the selected management agent is required to do them, will they use your current system to produce them? If so what system do you use? *Response: Selected vendor will produce*
46. When can I review the existing contracts (i.e. service contracts) that will still be in effect after award? *Response: We cannot anticipate which contracts will be in effect after award.*
47. AARP arrangement (example – Pooley) for cleaning and building maintenance items. Is there a contract? Will this transfer? Contact info? *Response: We cannot anticipate which contracts will be in effect after award.*
48. On call emergency maintenance for the properties – High ridge? How does this work? Is there a contract? *Response: We currently have a contract with Gilson – Call management center - that receives emergency calls from tenants after 5pm on weekends and on holidays. We have additionally 2 Contracts for General Repairs/Handyman one with Highridge and another with ACCore, these contracts are both for during regular hours and after hours calls. We cannot anticipate which contracts will be in effect after award.*

49. What about IT systems? - Mini server cabinet space mounted on the walls. Is there an inventory or tracking? Equipment with age and model info [Response: Please see below 3 figures](#)



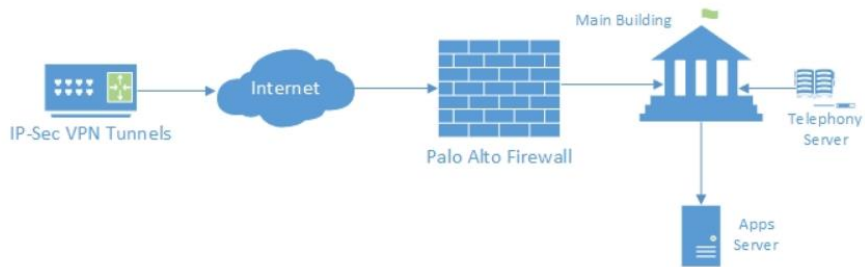


Villa Alegre 1 Router 1 Switch 1 Printer 1 Fax 4 PCs 1 UPS 1 ShoreGear 30	W. Carolina 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	W. Crosby 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	W. E. Seniors 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	W. Pebble Hills 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	W. Redd 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	W. Yarbrough 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	Park Side Senior 1 Router 1 Printer 1 Fax 1 PCs 1 UPS 1 ShoreGear 30	N. Mountain V. 1 Router 1 Switch 1 Printer 1 Fax 2 PCs 1 UPS 1 ShoreGear 30	Cedar Oak 1 Router 1 Switch 1 Printer 1 Fax 3 PCs 1 UPS 1 ShoreGear 30
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W. Burgandy
1 Router
1 Printer
1 Fax
1 PCs
1 UPS
1 ShoreGear 30

Chai Manor
1 Router
1 Switch
1 Printer
1 Fax
2 PCs
1 UPS
1 ShoreGear 30
1 NVR
16 Cameras

Saul Kleinfeld
1 Router
1 Switch
1 Printer
1 Fax
1 PCs
1 UPS
1 ShoreGear 30



50. When can I review the roster of the 130-personnel support staff along with their employment contracts? **Response:** There are no employment contracts, find below roster for property management.

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OPERATIONS/MAINTENANCE STAFFING MATRIX							
Community	Type Of Property	Bedrooms		Units	Property Manager	Assistant Property Manager	Maintenance Technician
REGION I							
Guillen	Family	2, 3, 4, 5	1001 S Ochoa	130	Karla Valles	n/a	Frank Gomez
				130			
Robinson	Family	1, 6	421 Mangrum	184	Guadalupe Villagran	Graciela Quijas	Manuel Salinas Agustine Ramirez
				184			
Machuca	Family	1, 2, 3, 5	1039 Sunland Park	122	Susana Cos	n/a	Alejandro Aguilar
				122			
Tio Cooper	Farm Labor	2, 3, 4	5301 Suncrest Dr	50	Cynthia Cruz		Manuel Reza
				50			
Salazar	Family	2, 3, 4, 5, 6	311 Eucalyptus	288	Emily Cabrera	Marlene Moser	Luis Herrera Roman Montelongo
				288			
Medano				146	VACANT - Fill in October 2018	N/A	VACANT - Fill in October 2018
				146			
Blue Flame				130	VACANT - Fill in October 2018	N/A	VACANT - Fill in October 2018
				130			
PERLA GARDEA-PROPERTY MANAGER LEAD				1050			

Alamito Gardens	Family	1, 2, 3, 4	401 S Tays	142	Mireya Ricarte	Araceli Garcia (Part-time)	Raul Reyes
Las Casitas	Market	1	1401 Delta	5			
				147			
Alamito Terrace	Senior	1	509 S St. Vrain	76	Mireya Ricarte	Elizabeth Ramirez (PT)	Robert Paige
Alamito Place	Family	1, 2, 3, 4	401 S Hills	89			Roberto Jaramillo
				165			
Chai Manor	Senior	1	406 Wallenberg Dr.	63	Jose Luis Cabriaes	n/a	Art Medina
Williams	Senior	1	314 Resler	24			Nohemi de Trevizo Housekeeper (part-time)
				87			
Woodrow Bean	Family		1313 N ST Vrain	31	Paola Ornelas	Elizabeth Ramirez (PT)	Paul Garcia
Morehead	Family	1, 2, 3	1001 S Ochoa	62			
				93			
Father Pinto	Senior	1, 2	1001 S Ochoa	113	Linda Kammerer	n/a	Juan Sifuentes
				113			
Sun Plaza	Senior	0, 1	1221 E San Antonio	330	Gerardo Pachecho	Annette Everett Vacant	Martin Loya Leopoldo Garcia Edgar Loya
				330			
Sandoval	Family	2, 6	5353 Ridge, 79932	224	Veronica Flores	Isaac Padilla	Miguel Castaneda Ruben Bernal
				224			
Western Redd	Family	2, 3	610 E Redd Road	30	Susana Cos		Alejandro Aguilar
				30			
PERLA GARDEA-PROPERTY MANAGER LEAD				1189			
REGION I							

REGION II							
Western Crosby	Elderly	1,2	5010 Raymond Telles	56	Monica Lopez		Moses Acosta
Desert Sun	Family	1	10406 Rushing Rd	28			
St. Johns	Family	1,2,3	1511-5 St John's	12			
				96			
North Mountain Village	Family	1,2,3	9435 Diana	200	Terry Munoz	Claudia Feria	Juan Zamora Antonio Bugarin
				200			
Villa Alegre	Family	1,2,3	6412 Edgemere	369	Vacant	Barbara Alcantar Nancy Juarez	Salvador Rios Luis Garcia Jose Quinones
				369			
LB Johnson	Family	2,3,4,5	Honda Pass	126	Rosaura Ponce	n/a	Carlos Soto
				126			
Juan Hart	Family	1,2,3	4661 Atlas	48	Leticia Caro	n/a	Antioco Varela
Baird Square	Family/Elderly	2,3,4,5	4747 Atlas	55			
				103			
Dwight D. Eisenhower	Family	2,3,4,5,6	5628 Eisenhower	194	Beatriz Saucedo	Aida Bowman RMP Staff	Gustavo Aguilar
Eisenhower 66	Family	3	5628 Eisenhower	66			Ramon Corona
				260			
Tays South	Family	1,2,3	100 S Eucalyptus	198	Manny Ornelas	Alexis Rivera	Jaime Diaz David Barron
				198			
JULIE ORDOQUE-PROPERTY MANAGER LEAD							

Siesta Gardens Kathy White	Homeless Program Family	Studios 1,2,3,4	2500 Mobile Ave	22 80	VACANT	n/a	Carlos Fogueras
				80			
Roosevelt	Family	2,3,4,5	4647 Maxwell	146	Martha Esquivel	n/a	Jorge Dozal
				146			
Henderson	Elderly	1	9401 Stonewall Rd	144	Lisa Mota	n/a	Isaac De Leon
				144			
Hervey	Elderly	1	4949 Alps Dr	124	Bertha Lucero	n/a	Luis Garcia
				124			
Munoz	Elderly	1	10040 Audobon St	160	Olivia Rodriguez	Lorrie Lopez	Jesus Rodriguez Jose Martin Villegas
				160			
Scattered Sites Cisneros	Family Family	2,3,4 3	Varies Varies	269 16	Ana Marquez	VACANT	Jose Lozano Carlos Baca
Gonzales	Family	3,4	Socorro & Longuemeyer	36			
				321			
LESLIE ORONA-PROPERTY MANAGER LEAD				975			
REGION II - JUDITH ESTRADA-INTERIM REGIONAL PROPERTY MANAGER							

REGION III							
Western Yarbrough	Family	2,3	625 Yarbrough	32	Ann Romo	n/a	Juan Vasquez
Western Carolina	Elderly	1,2	900 N Carolina	56			
Western Gallagher	Family	2,3	450 Gallagher	49			
				137			
Sherman Plaza (North)	Family	1,2,3,4,5	4528 Blanco	178	Alora Melendez	Leonardo Reza	Elias Aguirre (PT)
				178			
Gonzales Park	PBRA/LIHTC			153	Anaise Carrillo	Beatriz Garcia	VACANT
				153			
Commissioners Corner	PBRA/LIHTC			185	Alette Monreal	Kassandra Torres	Miguel Puentes
				185			
Cramer	Family	2,3	184 Barker Road	144	Lilia Bencomo	n/a	Guillermo Villaseñor
				144			
Rio Grande	Family	2,3,4	212 Lisbon	66	Diana Heredia	n/a	Jose Luis Moreno
Lomaland Townhomes	Family	2,3	590 Lomaland	14			
Orchard	Family	2,3	4301 & 4305 Orchard	4			
				84			
Canyon Square	Family	1,2,3	8622 N Loop Dr	100	TBD	n/a	TBD
				100			
ELIZABETH ESPINO-PROPERTY MANAGER LEAD				803			

Harry Truman	Family	1,2,3,4,5	7613 Meraz	90	Vacant	Michaela Schmidt	Carlos Cazares
Alvarez Park	Family	2,3,4	8247 North Loop	96			Marco Corona
				186			
Marmolejo	Family	2,3,4,5	600 N Carolina	292	Desiree Martinez	Darlene Valenzuela	Lorenzo Rosales
Anderson Ridge	Family	2,3.	741 Lafayette	58		Laura Holguin-Vergara	Fabian Miranda
				350			
Paisano Green	Elderly	0,1	4000 E Paisano Dr	73	Zumiko Garcia	n/a	Rosa Enriquez
				73			
Westfall	Family	1,2,3	10700 Vista Del Sol	90	Sara Hernandez	n/a	Diego Rodriguez
Baines	Elderly	1	10661 Vista Del Sol	58			
				148			
Dewetter	Family	2,3,4,5	617 Feliz	99	Cynthia Pearson	n/a	Gilbert Laca
Valle Verde	Family	3,4,5	560 Lisbon	50			
				149			
LUOT POLAR-PROPERTY MANAGER LEAD				906			

Sherman Plaza (South)	Family	1,2,3,4,5	4528 Blanco	180	Vacant	Elizabeth Orona	VACANT - TBD Elias Aguirre (PT)
				180			
Tays North	Family	1,2,3,4	2114 Magoffin	278	Betsy Dominguez	Neimiz Seitz	Miguel Armendariz Michael Duran
				278			
Chelsea	Elderly	0,1	600 Chelsea	330	Amanda Marie Dias	Tanya Rodriguez Alva Lares	Geno Rodriguez Carlos Manzano
				330			
Pooley	Elderly	0,1,2,3,5	201 Cortez	139	Sandra Torres	n/a	Jesus Mendez
				139			
BERNIE RODRIGUEZ-PROPERTY MANAGER LEAD				927			

REGION IV							
Aloysius Ochoa	Senior	1	8820 Old County	70	Linda Pena	Rafael Lopez	Oscar Beanes
Raymond Telles	Muti-Fam	2, 3	Padres Dr & Buena Park	68			
George Webber	Muti-Fam	1, 2, 3, 4, 5, 6	110 Whittier	98			Roberto Cisneros
				236			
Sitgraves	Multi-Fam	1, 2, 3	10100 Hedgerow	64	Lourdes Torres	Vacant	Ricardo Maese
Krupp	Muti-Fam	2, 3, 4	10200 Hedrerow	96			Jorge Torres
Sitgraves	Multi-Fam	1	10100 Hedgerow Ct.	3			
				163			
Eastside Crossings	Multi-Fam	1,2,3,4	2015 N Zaragoza Rd	188	TBD	TBD	TBD
Montwood Heights	Family	3	Sarah H Circle	10	Ashley Renee Torres	Maria Juarez Georgina Hernandez	
				198			
Kennedy Communities	Multi-Fam	1,2,3,4	400 S Zaragoza	364	Ashley Renee Torres	Maria Juarez Georgina Hernandez	Vacant Alejandro Ramos Miguel Valdez
Kennedy Homes	Multi-Fam	4	8873 Joe Kennedy Way 585 Rose Kennedy	2			
				366			
Maria Flores							
				963			
ML King	Multi-Fam	1, 2, 3, 4	9101 Butternut	152	Vacant	Imelda Soto (PT)	Jose Wong
				152			
Graham	Multi-Fam	2, 3	Independence & San Juan	63	Anabel Wong	N/A	Gerardo Ochoa
Elvin Estate	Senior	1, 2	249 Elvin Way	15			
Western Burgundy	Multi-Fam	2, 3	815 Burgundy Drive	64			
				142			
Cedar Oak	Multi-Fam	1, 2, 3	1480 Cedar Oak	160	Roy Padilla	Imelda Soto (PT)	Alfonso Rojas
							Vacant
				160			
Eastside Seniors	Senior	1	2975 Lee Boulevard	19	Lily Perez	n/a	Ernest Martinez
Lee Seniors	Senior	1	2965 Lee Boulevard	19			
Meadbrook	Muti-Fam	3, 4	11520 Vista Del Sol	25			
Parkside Seniors	Senior	1, 2	11530 Vista Del Sol	56			
				119			
Western Pebble Hill	Multi-Fam	2, 3	11490 Pebble Hills	30	Vacant	n/a	Jesus J Lopez
Western Pellicano	Multi-Fam	2, 3	11973 Pellicano	30			
Saul Kleinfeld	Multi-Fam	2, 3	1871 Saul Kleinfeld	30			
				90			
ROBERT PORRAS - PROPERTY MANAGER LEAD				663			
REGION IV							
TOTAL PORTFOLIO-WIDE				7476			
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Part #3 pending to publish