

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

| | | | |
|---|---|---|--|
| 1. <u>Amendment/Modification No.</u> A00001 | 2. <u>Effective Date</u> July 22, 2019 | 3. <u>Requisition/Purchase Order No.</u> | 4. <u>Project No. (if applicable)</u> OPS 19-R-0009 |
| 5. <u>ISSUED BY</u> Housing Authority of the City of El Paso, Texas Procurement Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Mr. Juan Pulido, Procurement Manager | | 6. <u>ADMINISTERED BY (if other than Item 5)</u> Housing Authority of the City of El Paso, Texas Public Housing Department 5300 E. Paisano Dr. El Paso, TX 79905-2931 Tel: 915-849-3789 Fax: 915- 849-3868 erocha@hacep.org | |
| 7. <u>NAME AND ADDRESS OF CONTRACTOR</u> (No., Street Name, County, State & Zip Code) | | 8a. <u>Amendment of Solicitation No.</u> OPS 19-R-0009 | |
| | | 8b. <u>Dated (see item 10)</u> July 22, 2019 | |
| | | 9a. <u>Modification of Contract No.</u> | |
| | | 9b. <u>Dated (see item 12)</u> | |

10. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATION

The above numbered solicitation is amended as set forth in Item 13. The hour and date specified for receipt of Offers is:

is extended is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:

(a) By completing Items 7 & 14, and returning _____ copy (ies) of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter, email, or fax which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such a change may be made by email, fax or letter, provided each email, fax or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

11. ACCOUNTING AND APPROPRIATION DATE (if required) PHA

**12. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT
IT MODIFIES THE CONTRACT NO. DESCRIBED IN ITEM 13.**

| | |
|--------------------------|---|
| <input type="checkbox"/> | A. This change order is issued pursuant to (Specify Authority) The changes set forth in Item 13 are made in the Contract No. in Item 9a. |
| <input type="checkbox"/> | B. The above numbered contract is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc). Set forth in Item 13 pursuant to the authority of FAR 43.103 (b). |
| <input type="checkbox"/> | C. This supplemental agreement is entered into pursuant to the authority of: |
| <input type="checkbox"/> | D. Other (Specify type of modification and authority) |

E. **IMPORTANT:** Contractor is not is required to sign this document and return ALL copies to the issuing office.

13. Description of amendment/modification:
Amendment No. A00001 – Pre-proposal attendance sheet and Pre-proposal agenda
Remove and Replace Price Schedule table from RFP (reflects the Building fee)

| | | | |
|---|--|--|-------------------------|
| 14a. <u>NAME AND TITLE OF SIGNER (Type or print)</u> | 15a. <u>NAME AND TITLE OF CONTRACTING OFFICER (Type or print)</u> Gerald Cichon, Chief Executive Officer | | |
| 14b. <u>OFFEROR/CONTRACTOR</u> _____ (Signature of Authorized Person) | 14c. <u>Date Signed</u> | 15b. _____ (Signature of Contracting Officer) | 15c. <u>Date Signed</u> |
| APPROVED AS TO FORM: _____ HACEP Legal Counsel | | DATE: _____ HACEP Form 001 | |



MEMORANDUM FOR FILE

DATE: July 18, 2019 @ 2:00 P.M.
SUBJECT: Pre-Proposal Conference
OPS 19-R-0009 April 2019 Hail Storm Roof Replacement

Chronology

I. Schedule of Events

A meeting was held Tuesday, October 30, 2018 in reference to the above-mentioned subject.

Meeting began at 2:00 P.M.
Location: Conference Room 212
Attendees: **See Attachment A**

II. Minutes of the Meeting

Ms. Eddie Rocha, Contract Specialist continued the Pre-Proposal agenda

1. INTRODUCTION

- No, Taping of the Meeting
- Introduction of Staff
- Purpose of the Meeting

2. INTENT OF THE ACQUISITION

- Description of the acquisition – This is a Request for Proposal
- Evaluation Criteria
- Contract Type – AIA Form
- Terms and Conditions are outlined in the RFP
- Proposal Closing Date/Time; August 2, 2019 at 3:00 P.M.
- Attachments to be submitted (bank letter, etc.)
- Electronic Signatures; new method of signing contracts; opportunity to opt out

2. STATEMENT OF WORK – Overview of the intent of the acquisition. The RFP is for the paving and re-striping of the Villa Alegre Parking lot.

3. NOTICE OF INTENT TO DISTRIBUTE QUESTIONS AND ANSWERS TO POTENTIAL OFFERORS – Deadline to submit questions in writing is July 25, 2019 at 3:00 P.M.

4. QUESTIONS AND ANSWERS

1. **Question:** What about the Fascia item #17, Page 20 – (#17. Replace damaged 1x2's, fascia, soffit, etc., with similar materials and paint to match existing.)?

Response: Notification to owner of condition of fascia, soffit and dimensions will be required for approval by owner before any replacement.

2. **Question:** what does R&R mean on the adjustors scope provided?

Response: R&R on the scopes mean Remove and Replace.



Attendance Sign in Sheet

Pre-proposal Meeting

Project Name: OPS 19-R-0009 April 2019 Hail Storm Roof Replacement and Building Repairs at Multiple Locations

Date: 7/18/19 time: 2:00 pm Room #: 217 Page 1 of 1

| NAME OF ATTENDEE | COMPANY NAME OR HACEP DEPARTMENT | EMAIL ADDRESS | PHONE NUMBER | FAX NUMBER |
|--------------------|----------------------------------|-----------------------------------|----------------|------------|
| Eddie Rocha | HACEP | erocha@hacep.org | 849-3789 | |
| Raquei Hidalgo | HACEP | r.hidalgo@hacep.org | | |
| Jose Molina | HACEP | JMolina@HACEP.org | 845-3643 | |
| Michael Hernandez | Mirador Enterprises | mhernandez@miradorenterprises.com | 915-546-4111 | |
| D AND SMITH | HIGH RIDGE | dsmitz@highridge-ed. | 240-2520 | |
| MATHEW MARTINEZ | HIGH RIDGE CONST. | matmartinez@highridge-ep.com | 474-0503 | 759-8262 |
| LEO BLANCO | SARABIA'S | leo@sarabias.com | 549-8013 | |
| Jacob Fedesma | Vista Del Sol Const | jacob@vistadelso.net | (575) 993-3766 | |
| Joe Aguayo | Complete Remodeling | info@mycompleteremodeling.com | 915-843-9910 | |
| ALEXANDER GONZALEZ | CIM ROOFING | agonzalez@cimroofing.com | 915-244-4992 | |
| Albert Castañeda | AC CORP | accore-const@acshello.com | 719 8119 | |
| RENE MOLINA | TELES-GIRON ROOFING | molina.73@gmail.com | 915 726 7581 | |
| Pamela Soto | HACEP | psoto@hacep.org | (915) 849-3814 | |
| Lourdes Gonzalez | HACEP - PRACICANT | lgomez@hacep.org | x3785 | x3868 |

Attachment A



Housing Authority of the City of El Paso

Pre-Proposal Conference Agenda

Solicitation Number: OPS 19-R-0009

Solicitation Name: April 2019 Hail Storm Roof Replacement and Building Repairs at Multiple Locations

Date: 7/18/19

1. INTRODUCTION:

- Taping of the meeting (Yes or No)
- Introduction of staff
- Purpose of the meeting – improve understanding of HACEP requirements and allowing potential offerors the opportunity to judge whether or how they can satisfy the requirement
- Nothing said at this conference will change any of the terms of the RFP unless a subsequent written amendment to the solicitation is issued.

2. INTENT OF THE ACQUISITION:

Contract Time 50 calendar days

- Description of the acquisition (RFP) – methodology - Competitive Proposals Process that will use several criteria to evaluate the proposals.
- Evaluation criteria
- Contract type – **Construction contract**
- Terms and Conditions
- Proposal Closing Date and Time is **August 2, 2019 @ 3pm**. The proposal must be received by Contract Compliance at that time.
- Attachments to be submitted (section 3, work schedule, etc.)
- Electronic Signatures; new method of signing contracts; opportunity to opt out

3. STATEMENT OF WORK – Overview of the intent of the acquisition

4. NOTICE OF INTENT TO DISTRIBUTE QUESTIONS AND ANSWERS TO POTENTIAL OFFERORS.

5. **Be advised that during the solicitation process, the Contract Specialist (Eddie Rocha) is the only point of contact. Any form of contact by a offeror or potential offeror with Commissioners of the Housing Authority of the City of El Paso, Texas, any person employed by HACEP or HACEP contracted consultant will constitute grounds for rejection of their proposal.**

6. REMINDER – Proposers must submit (1) original proposal (so marked), and three (3) copies (so marked), and one (1) electronic file of the proposal.

7. ALL QUESTIONS – Must be submitted in writing no later than **July 23, 2019 @ 3pm**.



Housing Authority of the City of El Paso

RFP: OPS 19-R-0009

April 2019 Hail Storm Roof Replacement and Building

Repairs at Multiple Locations

| | LOCATION | PRICE FOR ROOF REPLACEMENT | PRICE FOR BUILDING REPAIRS | WARRANTY |
|----|--------------------|----------------------------|----------------------------|---|
| 1 | 5200 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 2 | 5204 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 3 | 5205 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 4 | 5208 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 5 | 5209 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 6 | 5212 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 7 | 5213 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 8 | 5216 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 9 | 5220 Lou Brock St. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 10 | 5224 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 11 | 5228 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |



Housing Authority of the City of El Paso

RFP: OPS 19-R-0009

April 2019 Hail Storm Roof Replacement and Building

Repairs at Multiple Locations

| | LOCATION | PRICE FOR ROOF REPLACEMENT | PRICE FOR BUILDING REPAIRS | WARRANTY |
|----|-------------------------------|----------------------------------|----------------------------------|---|
| 12 | 5232 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 13 | 5236 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 14 | 5240 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 15 | 5241 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 16 | 5244 Lou Brock St | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 17 | 3516 East Glen Dr. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 18 | 5713 Edinburg Dr. | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 19 | 10332 Shenandoah Dr. A & B | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 20 | 8825 – 8827 Norton | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 21 | 8829 – 8831 Norton | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |



Housing Authority of the City of El Paso

RFP: OPS 19-R-0009

April 2019 Hail Storm Roof Replacement and Building
Repairs at Multiple Locations

| | LOCATION | PRICE FOR ROOF REPLACEMENT | PRICE FOR BUILDING REPAIRS | WARRANTY |
|----|---------------------------------|----------------------------|----------------------------|---|
| 22 | 8837 – 8839 Norton | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| 23 | 2612A – 2612B Sacramento Ave | | | WARRANTY LABOR _____ Yrs. WARRANTY MATERIAL _____ Yrs. |
| | TOTALS | | | |
| | GRAND TOTAL | | | |

NOTE: All items noted below must be approved by HACEP before replacing

| ITEM | DESCRIPTION | UNIT | PRICE |
|------|-------------|------|-------|
|------|-------------|------|-------|

| | | | |
|---|---|---------------------------|--|
| 1 | DECK: Remove and replace as needed damaged plywood (per square foot unit price) | Square Foot | |
| 2 | EVAP COOLER: Remove and replace as needed swamp cooler new stand and new roof jack (PACKAGE) | Package/ Bldg. | |
| 3 | VENTS / FLUE PIPES: Replace all needed WH and Furnace vents to code standards. New vents with caps and height to exceed EVAP Cooler Height (PACKAGE) | Package/ Bldg. | |

Please comply with units of measure, e.g. "Linear Foot", "Square Foot", etc.