



**IFB #17-016
ROOF REPLACEMENT AT
RAINBOW VILLAGE APARTMENTS
(19 BUILDINGS)**

Pre-Bid Conference
October 13, 2017 at 9:00 a.m.
Location: Rainbow Village Management Office

Pre-Bid Minutes

Attendees: Erin Ellis, Project Manager, Construction Services
Danielle Leishman, Contract Administrator
Hope Olda, Purchasing Staff Assistant
Austin Rea, Maintenance Supervisor

1. Ms. Ellis gave an overview of the project and reviewed the Scope of Work.
2. Ms. Leishman reviewed the IFB solicitation requirements and the due date and time for the submission of Bids.
3. Ms. Leishman reviewed the following: Section H-1, Submission Requirements and indicated which documents were required to be submitted as part of the Bid.

PLEASE NOTE: Exhibit P, M/WBE Utilization Summary is a required form regardless of the level of participation. Please refer to the instructions included in Exhibit P for further detail, or contact Danielle Leishman to discuss. It is not a requirement for the prime contractor to be a certified M/WBE, nor is subcontracting with a M/WBE, but the form is required to be submitted with your bid (refer to instruction page if no participation is anticipated). Please be sure to sign and date the form.

4. Attendees will be allowed until 2:00 p.m. on Thursday, October 19, 2017 to submit additional questions in writing regarding the scope of work which will be answered in writing and distributed to all prospective bidders no later than 5:00 p.m. on the same date, unless bidders are notified otherwise.

Please note the following:

PCHA reserves the right to request additional information and/or submission of documents concerning any and/or all bids submitted. A request for additional

information will be faxed to Offerors within 48 hours of the deadline established by PCHA for submission of additional information. Bidders are strongly encouraged to be prepared to respond.

Bidders may contact the Pinellas County Housing Authority at (727) 443-7684, extension, #3025, if assistance is needed with the completion of required forms.

Attachments:
Questions and Answers

QUESTIONS AND ANSWERS

Q-1	What are the working hours?
Q-2	Monday through Friday, 8:00 a.m. to 5:00 p.m. May arrive on site prior to 8:00 a.m. to set up for the day, but no noise is to occur before 8:00 a.m. Workers must be prepared to be offsite no later than 5:00 p.m. as there will be no PCHA staff remaining on site after that time. Contractor MUST sign in and out at the management office each day.
Q-2	Are permit fees to be included in bid amount?
A-2	Yes. Bidders are to verify permit fees with the appropriate Pinellas County agency.
Q-3	Can we come back later to take measurements?
A-3	Yes, anytime between 8:00 a.m. and 5:00 p.m. Contact Austin Rea at 727-639-8541 to make arrangements.
Q-4	Is the plywood allowance to be built into the bid?
A-4	Yes, two sheets per building are to be included in base bid. The bid proposal form also requests a line item cost per sheet in the event that a change order addition or deletion is required. The cost for four (4) linear feet of fascia per building is also to be included in the base bid with a per LF price on the bid proposal form for change order purposes.
Q-5	Are we to replace drip edge or fascia?
A-5	Refer to 07310-4 in Exhibit X- 'New metal flashings must be installed. Metal drip edge must be used at eaves and at rake edges' and 07310-6-'Replace all wood fascia as needed. Match Existing. Bid price to include four (4) linear feet per building. Credit shall be given to PCHA for any unused material.'
Q-6	Will a GAF Weather Stopper warranty be required?
A-6	Refer to Addendum #1. Delete <u>GAF Weather Stopper Golden Pledge Ltd Warranty</u> (or approved equal warranty) and replace with <u>GAF Lifetime Roofing System Limited Warranty</u> (or approved equal warranty).