

**INVITATION FOR BIDS (IFB) No. B18003,
Refurbishment/Painting Doors/Walls @ Springfield Apartments**

PRE-BID CONFERENCE AGENDA

Thursday, May 31, 2018, 2:00 PM EST

- 1. All Attendees Sign-In**
- 2. Introductions**
- 3. Brief overview of the eProcurement Marketplace**
- 4. Review the IFB 1.0 Document**
- 5. Additional questions/information**
- 6. Walkthrough of the site immediately following**

PLEASE NOTE: All questions that address substantial issues or a change or revision to the IFB documents must be asked in writing and will only be answered in writing and distributed to all prospective bidders via the eProcurement Marketplace in the form of an addendum (you will be notified by email when an addendum is issued).

The Agency will be pleased to respond to written requests for information received (we do not respond to verbal requests). Such requests may be entered where provided within the "Question/Answer" module within the eProcurement Marketplace. Please ensure that you only ask questions that are not already addressed within the IFB documents issued or within a previously issued addendum. The current published deadline to submit such written questions is 3:00 PM CST, Monday, June 4, 2018 (though it would be appreciated if you would submit such requests ASAP). Failure to completely abide by these instructions may cause a prospective bidder to be declared not eligible to submit a bid or receive an award.

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PRE-BID CONFERENCE SIGN-IN SHEET

Wednesday, May 31, 2018, 2:00 PM EST
(Please print legibly)

NAME	COMPANY	ARRIVAL TIME
1. Alvin Cohen	Inside Out Property Maintenance	1:50 (pm)
2. RUBEN UGOD	MID ATLANTIC RENOVATION INC.	1:45
3. JOEL CORTINEZ	MID ATLANTIC RENOVATIONS INC.	1:45
4. Jesus Miranda	MP3 SOLUTIONS	2:55
5. VANDON JONES	MAJOR LOGISTICS SERVICES LLC	1:56
6. Joan Dday	THA	1:59
7. Pamela Jones Smith	BRUNNEN CONTRACT & DEC	2:04
8. Kenneth Jones	THA	2:05
9.		
10.		
11.		
12.		