



818 S. FLORES ST. ⓪ SAN ANTONIO, TEXAS 78204 ⓪ www.saha.org

Procurement Department

ADDENDUM 1

File: 1808-918-83-4828

Title: Operational and Organizational Assessment of the SAHA Development Services and Neighborhood Revitalization (DSNR) Department

Please Note the following Change:

This Quote closing has changed to September 17, 2018 at 2:00 p.m.

Please replace fee sheet with the attached revision. The following change was made to the closing date:

Quick Quote closes on September 17, 2018 at 2:00 p.m.

**By: Patti Keller
Purchasing Agent**

Date: September 5, 2018

Quote Fee Sheet
Quick Quote Closes on September 17, 2018 | at 2:00 PM
1808-918-83-4828

State Law limits procurements using this method of solicitation to \$50,000.00 or less.

- 1. Base Fee:** Inclusive of all costs required to perform the evaluation and render recommendations including but not limited to: Labor, insurance, travel, overhead, copies, printing, binding, etc.

Item	Unit	Cost	Delivery
Operational and Organizational Assessment	Job	\$	Days

1.a Unit Prices: Must be fully burdened as above and will be utilized at SAHA's discretion

Item	Unit	Est. Quantity	Cost	Extension
Additional follow-up	Hour	15	\$	\$

If the Contractor fails to list days to complete, the project must be completed in 20 days from notification to begin work.

- 2. Additional Information:** Enclose a one page summary of your company's {insert other criteria from Section if applicable, if not delete and renumber}.
- 3. Sub-Contractors:** Proposer shall identify his sub-contractors, if any, by company name, full address, contact phone and specialty. Attach as a separate sheet.

Acknowledge Receipt of Addenda

Addendum #1 _____ Date _____

Addendum #2 _____ Date _____

Addendum #3 _____ Date _____

_____ Signature	_____ Date
_____ Printed Name	_____ Company
_____ E-mail address if available	
_____ Phone	_____ Fax