



**Employee Assistance Program Services
Quotations for Small Purchases (QSP 19-Q001)
Issue Date: January 11, 2019**

ADDENDUM #1

Issued: January 29, 2019

NOTICE TO PROPOSERS:

- A. This Addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.
- B. Offerors are hereby notified that they shall make any necessary adjustment in their estimates on account of this Addendum. It will be construed that each Bidder's documentation is submitted with full knowledge of all modifications and supplemental data specified herein.

Addendum #1

1. The deadline for this QSP is extended to February 7, 2019 at 3:00 PM ET.

(End of Addendum #1)

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Solicitation Inquiries: Cheryl Phillips

E-Mail:

cphillips@lucasmha.org

Phone: 419-259-9533

Section 3 Inquiries to: Martice Bishop

mbishop@lucasmha.org



This Addendum shall be considered part of the above referenced QSP as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.

(1) GAUGE LEVEL OF INTEREST: So that we can gauge the level of interest in this QSP, if you have not previously done so, please advise us as to whether or not you anticipate delivering to us a quotation submittal in response to this solicitation (e.g. "Will Submit" or "No Bid").

Will Submit _____ No Bid _____

Thank you for your interest in doing business with LMHA and we look forward to receiving a submission from your firm.

Joe Kissner, Procurement & Contracts

You must acknowledge this Addendum electronically via the NAHRO eProcurement system, by fax to (419) 254-3495, email (jkissner@lucasmha.org), or upload no later than February 1, 2019 at 12:00 PM EST. It is the responsibility of all offerors to acknowledge addendums. Failure on the part of any offeror to acknowledge this addendum by the deadline may, at the LMHA's discretion, deem that offeror as non-responsive and may eliminate such offer from consideration for award.

ACKNOWLEDGED BY:

Signature Date Printed Name Company

E-mail address

Demetria M. Simpson, Interim Chief Executive Officer
Board of Commissioners
William Brennan, *Chairman*, Alisha Gant, *Vice Chairman*, Barbara J. Fuqua, Hugh W. Grefe, James A. Peppers