



**INVITATION FOR BIDS (IFB) # 19-004
ROOF REPLACEMENT AT PALM LAKE VILLAGE APARTMENTS**

Pre-Bid Conference
March 20, 2019 at 2:30 p.m.
Location: Palm Lake Village Community Center

Pre-Bid Minutes

Attendees: Erin Ellis, Project Manager, Construction Services
Jeff Heckman, PLV Maintenance Supervisor
Danielle Leishman, Contract Administrator

1. Ms. Ellis gave an overview of the project and reviewed the Scope of Work.
2. Ms. Leishman reviewed the bid requirements and the due date and time for the submission of Bids.
3. Attendees will be allowed until 5:00 p.m. on Tuesday, March 26, 2019 to submit additional questions in writing regarding the scope of work which will be answered in writing and distributed to all prospective bidders no later than 5:00 p.m. the following day.

Please note the following:

PCHA reserves the right to request additional information and/or submission of documents concerning any and/or all bids submitted. A request for additional information will be faxed to Offerors within 48 hours of the deadline established by PCHA for submission of additional information. Bidders are strongly encouraged to be prepared to respond.

Bidders may contact the Pinellas County Housing Authority at (727) 443-7684, extension, #3025, if assistance is needed with the completion of required forms.

Attachments:
Questions and Answers
Addendum #1

QUESTIONS AND ANSWERS

Q-1	What are the working hours?
Q-2	Monday through Friday, 8:00 a.m. to 5:00 p.m. Contractor may arrive on site prior to 8:00 a.m. to set up for the day, but no noise is to occur before 8:00 a.m.
Q-2	Are permit fees to be included in bid amount?
A-2	Yes. Contractor will be responsible for obtaining permit so fees are to be included in the total bid proposal.
Q-3	Can we come back later to take measurements?
A-3	Yes. Contact Jeff Heckman at 727-423-2551 to make arrangements.
Q-4	Is the plywood allowance to be built into the bid?
A-4	Yes, include two (2) pieces of 3/4" plywood per building in the total bid and then provide a line item cost per sheet of plywood for change order purposes.
Q-5	Can you please confirm if roofs are to be dried in with fully adhered peel & stick at all areas as discussed at pre-bid?
A-5	Yes, refer to specifications in section 2.06 Shingle Underlayment Section "A" in the scope of work.
Q-6	Section 2.11 Metal Flashing refers to remove and replace counter flashing at sidewall; do you also want the roof step flashing replaced?
A-6	Yes, the step flashing under the counter flashing should also be removed and replaced. The metal flashing shall be replaced with white.
Q-7	Are these roofs to be completed?
A-7	There is a roof change to the list. This will be addressed in Addendum #1.
Q-8	Are the gutters being replaced?
A-8	No, the gutters are to be removed and reinstalled.
Q-9	Is the plywood attached to metal trusses?
A-9	Yes. Plywood must be screwed down to the trusses.
Q-10	How are we to track weather days?
A-10	Print out weather reports from NOAA.gov and submit them to project manager at progress meetings for change order to extend the time for completion by the number of weather days.
Q-11	What size is the fascia?
A-11	The fascia is not standard 2 x 8. It was cut from plywood. Any replacement sections are to match existing. Include ten (10) linear feet per building in total bid proposal and then provide line item pricing if more or less is needed.
Q-12	May contractor use outlets on buildings?
A-12	No, contractors must use generators to power all tools and equipment.
Q-13	Are we permitted to install a portable toilet during the project?
A-13	Contractor/employees may use the restrooms in the maintenance shop.
Q-14	Does this project require a bid bond?
A-14	Yes, the project will require a 5% bid bond which is due WITH the bid by the bid

	deadline. Payment and performance bonds will be required of the selected contractor prior to signing of the contract.
Q-15	Is PCHA looking for a Golden Pledge Warranty?
A-15	PCHA is requiring a manufacturer's warranty that meets or exceeds the requirements as specified in the IFB document.