

**FORM OF BID**

To: The Housing Authority of the City of Allentown, PA  
The John T. Gross Towers  
1339 Allen Street  
Allentown, PA 18102-2191

Gentlemen:

The undersigned, having familiarized \_\_\_\_\_  
(Himself, Themselves)

with the local conditions affecting the cost of the work, and with the Specifications including Invitation for Bids, Instructions to Bidders, this Bid, the Form of Bid Bond, the Form of Non-Collusive Affidavit, the General Conditions, and Special Conditions, the Technical Specifications, and Drawings and Addenda (if any thereto), on file in the office of The Housing Authority of the City of Allentown, PA, hereby proposes to furnish all labor, materials, equipment and services required to perform and complete the pest control services for the sites and frequency of application as outlined in Section I and Section II of this bid package.

**1. BASE CONTRACT PERIOD**

**Pest Control Services** for Approximately 1,113 Units of Public Housing for the **three (3)-year** base contract period of **July 1, 2019, through June 30, 2022**. Award of contract shall be based on the *aggregate sum of Section I and Section II* offered below:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )  
Total Written Amount Total Numeric Amount

**Cost breakdown by site for Section I and Section II.** The following itemized costs per site are for Accounting Department purposes only but must be completed for consideration of award of contract.

**SECTION I**

Pest Control Sites requiring a MINIMUM OF THREE (3) TREATMENTS PER YEAR		
Cost Center		Base Contract
AMP	Property	07/01/2019 – 06/30/2022
100	Central Park	\$ _____
100	616-636 N. Godfrey St.	\$ _____
100	102-124 E. Wyoming St.	\$ _____
200	Towers East	\$ _____
300	Gross Towers	\$ _____
700	700 Building	\$ _____
700	401-409 Market St.	\$ _____

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Pest Control Sites requiring a MINIMUM OF THREE (3) TREATMENTS PER YEAR		
Cost Center		Base Contract 07/01/2019 – 06/30/2022
AMP	Property	
800	Walnut Manor	\$ _____
NSA	Substantial Rehab	\$ _____
410	Cumberland Gardens – Phase 1	\$ _____
420	Cumberland Gardens – Phase 2	\$ _____
430	Cumberland Gardens – Phase 3	\$ _____
500	Little Lehigh	\$ _____
600	Scattered Sites (Group 1)	\$ _____
600	Scattered Sites (Group 2)	\$ _____
600	Scattered Sites (Group 3)	\$ _____
<b>Subtotal – Section I:</b>		\$ _____

**SECTION II**

Pest Control Sites requiring MONTHLY TREATMENTS

Pest Control Sites requiring ONE (1) TREATMENT PER MONTH		
Cost Center		Base Contract 07/01/2019 – 06/30/2022
AMP	Property	
200	Towers East	\$ _____
300	Gross Towers	\$ _____
800	Walnut Manor	\$ _____
100	Central Park	\$ _____
700	700 Building	\$ _____
915	Overlook Park Community Building & Maintenance Facility 445 Hanover Avenue	\$ _____
400	Cumberland Gardens Community Building 501 E. Cumberland St.	\$ _____

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Cost Center		Base Contract
<b>AMP</b>	<b>Property</b>	07/01/2019 – 06/30/2022
400	<b>Cumberland Gardens Gym</b> 501 E. Susquehanna St.	\$
500	<b>Little Lehigh Community Building</b> 671 Lawrence Court	\$
<b>Subtotal – Section II: One (1) Treatment Per Month</b>		\$
<b>Pest Control Sites requiring TWO (2) TREATMENTS PER MONTH</b>		
Cost Center		Base Contract
<b>AMP</b>	<b>Property</b>	07/01/2019 – 06/30/2022
300	<b>Gross Towers Cafeteria</b>	\$
<b>GRAND TOTAL of Sections I and II (Award of Contract)</b>		\$

**2. OPTIONAL EXTENSION YEARS**

**Pest Control Services** for approximately 1,113 Units of Public Housing for two (2) one (1)-year optional extension periods. These costs shall not be factored into the aggregate sum for award of contract. However, bidders must offer a proposal for each of the two (2) optional extension years in order to be considered for award of contract.

**SECTION I**

Pest Control Sites requiring a MINIMUM OF THREE (3) TREATMENTS PER YEAR			
Cost Center		Optional Extension Year 1	Optional Extension Year 2
AMP	Property	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
100	Central Park	\$ _____	\$ _____
100	616-636 N. Godfrey St.	\$ _____	\$ _____
100	102-124 E. Wyoming St.	\$ _____	\$ _____
200	Towers East	\$ _____	\$ _____
300	Gross Towers	\$ _____	\$ _____
700	700 Building	\$ _____	\$ _____
700	401-409 Market St.	\$ _____	\$ _____
800	Walnut Manor	\$ _____	\$ _____
NSA	Substantial Rehab	\$ _____	\$ _____
410	Cumberland Gardens – Phase 1	\$ _____	\$ _____
420	Cumberland Gardens – Phase 2	\$ _____	\$ _____
430	Cumberland Gardens – Phase 3	\$ _____	\$ _____
500	Little Lehigh	\$ _____	\$ _____
600	Scattered Sites (Group 1)	\$ _____	\$ _____
600	Scattered Sites (Group 2)	\$ _____	\$ _____
600	Scattered Sites (Group 3)	\$ _____	\$ _____
<b>Subtotal – Section I:</b>		\$ _____	\$ _____

**SECTION II**

Pest Control Sites requiring MONTHLY TREATMENTS

Pest Control Sites requiring ONE (1) TREATMENT PER MONTH			
Cost Center		Optional Ext Year 1	Optional Ext Year 2
AMP	Property	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
200	<b>Towers East</b>	\$	\$
300	<b>Gross Towers</b>	\$	\$
800	<b>Walnut Manor</b>	\$	\$
100	<b>Central Park</b>	\$	\$
700	<b>700 Building</b>	\$	\$
915	<b>Overlook Park Community Building &amp; Maintenance Facility</b> 445 Hanover Avenue	\$	\$
400	<b>Cumberland Gardens Community Building</b> 501 E. Cumberland St.	\$	\$
400	<b>Cumberland Gardens Gym</b> 501 E. Susquehanna St.	\$	\$
500	<b>Little Lehigh Community Building</b> 671 Lawrence Court	\$	\$
<b>Subtotal – Section II: One (1) Treatment Per Month</b>		\$	\$
Pest Control Sites requiring TWO (2) TREATMENTS PER MONTH			
Cost Center		Optional Ext Year 1	Optional Ext Year 2
AMP	Property	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
300	<b>Gross Towers Cafeteria</b>	\$	\$

**3. ADDITIONAL SERVICES FOR SPECIFIED UNITS**

- A. **Knockdown:** Cost for chemical treatment of a vacant unit prior to renovation work start.  
(Refer to Page 49, Section III, Item B-2a)

Dwelling Unit Size	Base Contract	Extension Year 1	Extension Year 2
	07/01/2019 – 06/30/2022	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
Efficiency	\$ _____	\$ _____	\$ _____
1-Bedroom	\$ _____	\$ _____	\$ _____
2-Bedroom	\$ _____	\$ _____	\$ _____
3-Bedroom	\$ _____	\$ _____	\$ _____
4-Bedroom	\$ _____	\$ _____	\$ _____
5-Bedroom	\$ _____	\$ _____	\$ _____

- B. **Move-in:** Cost for normal pest control treatment of a vacant unit prior to new resident occupancy. (Refer to Page 49, Section III, Item B-2b)

Dwelling Unit Size	Base Contract	Extension Year 1	Extension Year 2
	07/01/2019 – 06/30/2022	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
Efficiency	\$ _____	\$ _____	\$ _____
1-Bedroom	\$ _____	\$ _____	\$ _____
2-Bedroom	\$ _____	\$ _____	\$ _____
3-Bedroom	\$ _____	\$ _____	\$ _____
4-Bedroom	\$ _____	\$ _____	\$ _____
5-Bedroom	\$ _____	\$ _____	\$ _____

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- C. **Ant Extermination:** Cost for ant extermination of a vacant or occupied unit on an “as needed” basis. (Refer to Page 50, Section III, Item B-2d)

Dwelling Unit Size	Base Contract	Extension Year 1	Extension Year 2
	07/01/2019 – 06/30/2022	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
Efficiency	\$ _____	\$ _____	\$ _____
1-Bedroom	\$ _____	\$ _____	\$ _____
2-Bedroom	\$ _____	\$ _____	\$ _____
3-Bedroom	\$ _____	\$ _____	\$ _____
4-Bedroom	\$ _____	\$ _____	\$ _____
5-Bedroom	\$ _____	\$ _____	\$ _____

- D. **Billable Callbacks:** Cost to treat a dwelling unit that was inaccessible to the Contractor on the first and second scheduled visitations. This cost is a per visit cost to complete the treatment beginning with the third scheduled visit and any subsequent visits for the same treatment due to inaccessibility to the unit. (Refer to Page 51, Section III, Item B-2e)

Dwelling Unit Size	Base Contract	Extension Year 1	Extension Year 2
	07/01/2019 – 06/30/2022	07/01/2022 – 06/30/2023	07/01/2023 – 06/30/2024
Efficiency	\$ _____	\$ _____	\$ _____
1-Bedroom	\$ _____	\$ _____	\$ _____
2-Bedroom	\$ _____	\$ _____	\$ _____
3-Bedroom	\$ _____	\$ _____	\$ _____
4-Bedroom	\$ _____	\$ _____	\$ _____
5-Bedroom	\$ _____	\$ _____	\$ _____

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**4. CONTRACTOR-OBSERVED HOLIDAYS.**

List all Contractor-observed holidays in the spaces provided below.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

In submitting this bid, it is understood that the right is reserved by The Housing Authority of the City of Allentown, PA to reject any and all bids. If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and further the required bond within fourteen (14) calendar days after the contract is presented to him for signature.

Security in the sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )  
Total Written Amount Total Numeric Amount

in the form of \_\_\_\_\_ is submitted herein in accordance with the Specifications.

Attached hereto is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this proposal or any other proposal or the submitting of proposals for the Contract for which this proposal is submitted.

Also attached is a Statement of Bidders' Qualifications.

The bidder represents that he (has), (has not) participated in a previous contract or sub-contract to either the equal opportunity clause herein or the clause originally contained in Section 301 of the Executive Order No. 10925; that he (has), (has not) filed all required compliance reports signed by the proposed subcontractors, will be obtained prior to subcontract awards. The bidder further represents that he will, if required, submit and require proposed subcontractors to submit a compliance report prior to the award of the contract or subcontract.

Certification of Non-segregated Facilities - by signing this bid, the bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The bidder agrees that a breach of the certification is a violation of the Equal Opportunity Clause in this Contract. As used in this certification, the term, "Segregated Facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants or other eating



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locations, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion or national origin, because of habit, local custom or otherwise.

He further agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$20,000.00 which are not exempt from the provisions of the "Equal Opportunity Clause" that he will retain such certifications in his files; and that he will forward a notice to his proposed subcontractors as provided in the Instructions to Bidders.

I hereby acknowledge receipt of Addendum No. \_\_\_\_\_ dated \_\_\_\_\_ as part of this bid (if applicable).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

COMPANY: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINT NAME : \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_