

4. Parking is available in the visitors' lot at the front of the building or on the street; all other lots are reserved parking. Attendees shall provide their own transportation to other sites.
5. In order to facilitate meeting preparation, bidders interested in attending this conference are asked to confirm their attendance by contacting the Purchasing Office at 610-439-1575 no later than **Tuesday, April 16, 2019**
6. It is recommended that all attendees bring a copy of the bid package to this meeting.

II. TECHNICAL SPECIFICATIONS

A. General

1. The following identifies the detailed services to be provided but may be expanded based on The Allentown Housing Authority's need. The successful bidder shall render services on a regular schedule and on an as-needed basis.
2. The authority seeks qualified and experienced pest control providers with certified Quality Pro credentials to develop Integrated Pest Management ("IPM") plans and effectively provide pest control services for residential and non-residential structures.
3. The successful Bidder will provide environmentally friendly "green" pest control services, as recommended by the U.S. Department of Housing and Urban Development ("HUD"), to minimize the negative impact of the pest control services on the environment at its administrative building and all public housing sites.
4. This contract requires the inspection and monitoring of the authority's various facilities on a periodic basis and the application of pesticides when required. The selected Contractor will be awarded an agreement for an initial term of three (3) years, with the option to extend an additional two (2), one (1) year periods.
5. The contractor will be required to provide all labor, materials, equipment, transportation, and insurance necessary to provide bed bug remediation at multiple locations through the City of Allentown.
6. All public areas shall include, but are not limited to, trash drop chute areas, trash compactor rooms, all public hallways, common seating areas, stairs, restrooms, laundry rooms, community rooms including kitchens, game rooms, and craft rooms.
7. All restricted areas of the buildings shall include, but are not limited to, mechanical rooms, maintenance shop areas, stock storage areas, offices, employee lunchroom, restrooms, and basement areas.

B. Routine Bed Bug Inspection Services

1. **Quarterly** physical inspection of laundry rooms, **common areas**, and high-rise units for bed bugs. Inspections in **March, June, September, and December**, must include monitoring and maintaining of existing two (2) SenSci Volcano Bed Bug Lures per unit (one (1) under bed, one (1) under main seating area). Lures must be changed at each **quarterly** inspection.
2. Inspection of additional units and common areas requested by authority staff due to suspicion of activity.
3. Inspection of new tenants within seven (7) calendar days of notification date.
4. Volcanoes and lures will be purchased by the authority or billed separately by the successful bidder.