

- c. Provides evidence, as required, of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontracts to business concerns that meet one of the first two (2) qualifications above.

L. Term of Contract

1. It is the Housing Authority's intention that the base term of this contract shall be for a period of three (3) years, **beginning July 1, 2019, and ending June 30, 2022.**
2. Each optional extension year shall be exercised at the sole discretion of the Housing Authority. There will be no renegotiation of the proposed prices offered on the **Form of Bid** for either of the two (2) extension years. The AHA shall notify the awarded Contractor, in writing, by **April 1** if the contract will be extended for an optional year beginning the following July 1.

M. Award of Contract

1. **The decision to award the Contract(s) will be based on the aggregate sum of all of the properties in Bid No. 1 (See Section 5, Form of Bid) including the Acid Neutralizing Media Tanks for the base contract three (3)-year period only and the total of Bid No. 2 (See Section 5, Form of Bid) for the base contract three (3)-year period only and shall be awarded to the lowest responsible Bidder. Therefore, there is a possibility of the award of two (2) contracts to different bidders.**
2. The proposed costs for the optional extension periods will not be considered for the award of the contract. However, if a bidder offers a bid for the base contract period, the bidder must offer proposed costs for each of the two (2) optional extension years associated with that bid in order to be considered for award of contract.
3. In submitting a bid, it is agreed that all parts of Bid No. 1900-003-000-50-4430016 become part of the Contract.
4. The successful vendor after receiving the contract documents has fourteen (14) calendar days in which to sign them and return them with the necessary performance bond and all other required documents as specified.
5. Should the selected vendor fail to deliver a suitable item within the time limits specified, the Housing Authority may choose to re-advertise for bids-or, if time is critical, after negotiation select one of the Bidders ranked second or third in the original bid opening and tabulation. Upon re-advertising or selection of an alternate vendor, the Purchasing Agent will retain said bid bond or certified check of the original successful Bidder due to his inability to comply with all agreements to which he is bound.

N. Public Liability Insurance

1. Before commencing work, the Contractor and each Subcontractor shall furnish the Housing Authority with an **original** Certificate of Insurance showing that the following insurance is in force and will insure all operations under the Contract:
 - a. **Worker's Compensation**, in accordance with State or Territorial Worker's Compensation laws. The Contractor will file with the Allentown Housing Authority proof of compliance with the Worker's Compensation Laws of the Commonwealth of Pennsylvania and protect the Housing Authority against suits, liens, or damages due to injury or loss of life of the Contractor's employees while working on the premises.
 - b. **Commercial General Liability** with a combined single limit for bodily injury and property damage of not less than \$1,000,000 per occurrence to protect the Contractor and each Subcontractor against claims for bodily injury or death and damage to the property of others. This Certificate shall name the Authority as **Additional Insured**. This insurance shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by

**INVITATION TO BID
and PROPOSAL**

Scope of Bid, General Conditions, and
Technical Specifications

**THE HOUSING AUTHORITY
of the City of Allentown**

1339 Allen Street
Allentown, Pennsylvania 18102-2191

Section 4

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HVAC Preventative Maintenance

Bid No. 2019-003-000-50-4430016

Automobile Liability under Item c below. If the Contractor has a "claims-made" policy, then the following additional requirements apply: the policy must provide a "retroactive date" which must be on or before the execution date of the Contract; and the extended reporting period may not be less than five years following the completion date of the

