



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

## ADDENDUM 2

**File: 1906-915-82-4938**  
**Title: Videography Services**

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**Please Note the following Change:**

**The Bid opening is changed to July 10, 2018 at 2:00 p.m.**

**Question 1:** You list that “travel time to and from filming site” is reimbursable. We’re located in New York City and will have airfare expense, rental car, and hotel. Are those expenses, or a portion of them, also reimbursable?

**Answer 1:** SAHA will reimburse for local travel only as the need for an “on site” videographer will typically be required with very short notice (immediate need) so a delay for travel from out of State is not acceptable.

**Question 2:** I couldn’t discern from the Solicitation how many finished videos you’d like to produce. Is this something that we would discuss together if we were chosen for the project? Or are there a specific number of videos with designated TRTs (Total Running Times) you want to produce. ?

**Answer 2:** There is not a pre-determined amount of videos as the videos requested would be made on an as needed/when needed basis typically as a result of some need or unexpected event.

**By: Patti Keller**  
**Purchasing Agent**

**Date: July 5, 2019**