

Hialeah Housing Authority  
General Scope of Work  
**HOFFMAN GARDENS – PARKING LOTS RENOVATIONS**

**ADDENDA #1**  
**2/11/2021**

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- Contractor shall furnish a detailed schedule of work to be performed to the Hialeah Housing Authority once a Notice to Proceed has been issued.
  - Contractor shall be responsible to properly notify tenant within **48 hours** of commencing any work. Such notification shall be made in writing and properly placed in front door of tenant. In addition, the Contractor shall send a copy of the notification to the HHA (Hialeah Housing Authority).
  - Upon commencing any work, Contractor will be responsible to visit the job site and become familiar with the existing conditions of the building, including, but not limited to access routes, parking, delivery, and storage areas. If any conditions deviate from the overall scope of work, Contractor shall notify the HHA in writing within 7 calendar days prior to commencing work.
  - Contractor shall provide all labor, materials, equipment and shop drawings required to perform and complete the scope of work as specified in a work like manner.
  - Contractor shall acquire all necessary permits, pay all permit fees and pass all required inspections from the Building Department and/or the Hialeah Housing Authority.
  - All construction to be in accordance with all applicable local codes and ordinances and the Florida Building Code.
  - Contractor shall be responsible to properly secure and protect the construction site from theft, vandalism and possible work related damages to both existing structure and new construction. All path-up work performed shall match existing.
  - Contractors shall provide a safe working environment and comply, at a minimum, with OSHA standards to reduce and/or eliminate possible work related accidents.
  - Contractor shall be responsible to protect and safe guard against damages to all vehicles and landscape. If special arrangements need to be made, the Contractor shall notify the H.H.A. in writing within 7 working days prior to commencing work.
  - Contractor is responsible to keep the job site free from accumulation of waste material and rubbish. Before the end of each working day, the Contractor shall inspect and clean-up any debris from the work area. Contractor shall remove and discard all construction debris from site at the completion of the scope of work specified and prior to the final inspection.
  - All work is subject to inspection by the Contracting Officer, Site Manager, Site Foreman, Maintenance Supervisor, and/or their appointee. They may require the Contractor to correct any defective workmanship or to replace any defective materials with no further cost to HHA, within 2-business days of notification of deficiency.
  - The Hialeah Housing Authority reserves the right to disqualify and/or terminate any Contractor at any time that does not meet all of the Hialeah Housing Authority's criteria and/or does not follow the specifications.

## Work Specifications

### General Notes:

1. Clean entire area thoroughly using power air blower and manual push broom.
2. Treat all oil spots with Gem Seal spot primer.
3. Furnish and apply spray coat of Gem Seal emulsion sealer with silica sand mix as per manufacturer's specifications.
4. Restripe all parking lot area including approaches, fire lanes etc.
5. Repair green areas as needed.
6. Repair marked asphalt parking lot areas as outlined below. For bidding purposes, estimate 25 sq. ft. per each area
7. Replace all broken / missing curbs as needed. Repair asphalt area around as needed.
8. Provide a minimum of 50 bumpers in proposal to replace broken / missing bumpers as needed. HHA will advise contractor which bumpers will be replaced.
9. Reinstall existing bumpers correctly as needed.
10. New bumpers do **NOT** need to be painted.
11. All bumpers including all visitor bumpers need to be numbered and/or labeled as such.
12. Provide and install handicap parking signs as needed.
13. Areas where there is root damage (if applicable) need to be leveled and repaired (including root removal).

### Additional Notes:

#### **Total of parking bumpers needed 50.**

Office 17  
910 parking lot 3  
900 parking lot 4  
860 Parking lot 5  
985 parking lot 4  
905 parking lot 4  
925 parking lot 3

#### **Asphalt repairs are marked in parking lots.**

Office 1  
980 parking lot spaces 3  
975 parking lot spaces 10, including exit path of parking lot from curb to curb. Must raise drainage as well.  
900 parking lot spaces 7  
860 parking lot spaces 10  
940 parking lot spaces 6  
905 parking lot spaces 10  
985 parking lot spaces 1