

Addendum #1

PLEASE NOTE: If you are registered for this QSP, you will continue to receive these notices. If you plan to not respond to this QSP with a quote submittal, you may want to access the Internet System and mark "No Bid." Once you have done such, you will not continue to receive any notices pertaining to this QSP.

We have also received the following request for information and hereby respond:

(1) QUESTION. Where or what doc are we to enter the amounts for service?

AGENCY RESPONSE: Please refer to the following section of the QSP document for guidance.

Section 3.2 Entry of Proposed Fees. Each bidder must enter where provided within the noted Internet System the proposed unit fees for each of the following items. The System will automatically calculate the listed/entered quantities multiplied by the proposed unit fees entered. Such fees shall be all-inclusive of all related costs that the Contractor will incur to provide the noted services, including, but not limited to: employee wages and benefits; clerical support; overhead; profit; licensing; insurance; materials; supplies; tools; equipment; long distance telephone calls; document copying; etc. You must enter a proposed fee for the majority of Pricing Items (a "No Bid" is not allowed for any item, though a "No Charge" IS allowed for several of the Pricing Items).

All pricing items are entered into the pricing area of the Housing Agency Marketplace. At the bottom of the solicitation page, you will be asked to respond by selecting one of the following: Will Bid, Might Bid or No Bid. Upon selection of Will Bid, you will be taken to the pages to attach documents and to enter your fees for service.

If you have trouble navigating the website, please contact the Customer Service Help Desk at (866)526-9266.

Thank you for your interest in doing business with our Agency and we look forward to receiving a quote submittal from your firm.

Cheryl Lefler, Assistant Director

You must complete the following and return this Addendum by fax to (309) 342-7206 by no later than 03/12/2021 or include it with your quote submission. It is the responsibility of all quoters to acknowledge addendums. Failure on the part of any quoter to acknowledge this addendum by the deadline may, at the Agency's discretion, deem that quoter as non-responsive and may eliminate such bidder from consideration for award.

ACKNOWLEDGED BY:

Signature Date Printed Name Company