



**Mail and Courier Services  
Quotations for Small Purchases (QSP 18-Q003)  
Issue Date: March 13, 2018**

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**ADDENDUM #1**

Issued: March 26, 2018

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**NOTICE TO PROPOSERS:**

- A. This Addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.
  
  - B. Offerors are hereby notified that they shall make any necessary adjustment in their estimates on account of this Addendum. It will be construed that each Bidder's documentation is submitted with full knowledge of all modifications and supplemental data specified herein.
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**Addendum #1**

- 1. There was an error on the Economic Engine site stating a 2:00 PM ET deadline.
- 2. The deadline for this QSP is extended to April 3, 2018 at 3:00 PM ET.

**(End of Addendum #1)**

**#####**

**Solicitation Inquiries: Regina Mosley**

**E-Mail:**

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**Phone: 419-259-9400**

**Section 3 Inquiries to: Martice Bishop**

[mbishop@lucasmha.org](mailto:mbishop@lucasmha.org)



This Addendum shall be considered part of the above referenced RFP as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract Documents, this Addendum shall govern and take precedence.

(1) GAUGE LEVEL OF INTEREST: So that we can gauge the level of interest in this RFP, if you have not previously done so, please advise us as to whether or not you anticipate delivering to us a quotation submittal in response to this solicitation (e.g. "Will Submit" or "No Bid").

Will Submit \_\_\_\_\_ No Bid \_\_\_\_\_

Thank you for your interest in doing business with LMHA and we look forward to receiving a submission from your firm.

Sherry Tobin, Manager, Procurement & Contracts

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**You must acknowledge this Addendum electronically via the NAHRO eProcurement system, by fax to (419) 254-3495, email (stobin@lucasmha.org), or upload no later than March 29, 2018 at 12:00 PM EST.** It is the responsibility of all offerors to acknowledge addendums. Failure on the part of any offeror to acknowledge this addendum by the deadline may, at the LMHA's discretion, deem that offeror as non-responsive and may eliminate such offer from consideration for award.

ACKNOWLEDGED BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company

\_\_\_\_\_  
E-mail address

Demetria M. Simpson, Interim Chief Executive Officer



**Board of Commissioners**

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